Swim England South East (promoter)
Short Course Swimming Championships 2026
Licence Numbers: 2SE262225

<table>
<tr><td>1</td><td colspan="3">General conditions</td></tr>
<tr><td></td><td>1.1</td><td></td><td>The 2026 Swim England South East Region Short Course Swimming Championships shall be conducted on 7th & 8th November 2026 at Winchester Sports and Leisure Park.</td></tr>
<tr><td></td><td></td><td>1.1.1</td><td>In the event of any questions regarding these conditions please contact Nathan Friend at office@southeastswimming.org</td></tr>
<tr><td></td><td>1.2</td><td></td><td>All events shall be conducted in accordance with Swim England Laws and Technical Rules of Swimming, the relevant World Para Swimming Rules and these promoters' conditions. This competition will be licensed at Level 2 and run over short course (25m) and shall fully conform to the Swim England Guidance for Running Safe Events.</td></tr>
<tr><td></td><td></td><td>1.2.1</td><td>These Championships are planned to be held short course.</td></tr>
<tr><td></td><td></td><td>1.2.2</td><td>Backstroke starting ledges will be available.</td></tr>
<tr><td></td><td></td><td>1.2.3</td><td>A starting strobe will be provided where it is requested by the athlete at time of entry.</td></tr>
<tr><td></td><td>1.3</td><td></td><td>The programme of events shall be:
<table>
<tr><td>Freestyle</td><td>50m</td><td>100m</td><td>200m</td><td>400m</td><td>800m</td><td>1500m</td></tr>
<tr><td>Backstroke</td><td>50m</td><td>100m</td><td>200m</td><td></td><td></td><td></td></tr>
<tr><td>Breaststroke</td><td>50m</td><td>100m</td><td>200m</td><td></td><td></td><td></td></tr>
<tr><td>Butterfly</td><td>50m</td><td>100m</td><td>200m</td><td></td><td></td><td></td></tr>
<tr><td>Individual Medley</td><td></td><td>100m</td><td>200m</td><td>400m</td><td></td><td></td></tr>
</table></td></tr>
<tr><td></td><td></td><td>1.3.1</td><td>An event is a unit of competition for which medals are awarded (e.g. Female junior 100m freestyle); an event group is the group of events that are swum together (e.g. Male/Open senior & Over 100m freestyle).</td></tr>
<tr><td></td><td>1.4</td><td></td><td>There shall be the following age groups for Male/Open and Female competitors:</td></tr>
<tr><td></td><td></td><td>1.4.1</td><td>Junior swimmers - shall be aged 16 years or under as at midnight on the 31st December 2026.</td></tr>
<tr><td></td><td></td><td>1.4.2</td><td>Senior swimmers – shall be aged 17yrs and over at midnight on 31st December 2026.</td></tr>
<tr><td></td><td>1.5</td><td></td><td>Para Swimming events</td></tr>
<tr><td></td><td></td><td>1.5.1</td><td>Para Swimming events shall conform to guidelines provided by Swim England.</td></tr>
<tr><td></td><td></td><td>1.5.2</td><td>Para swimmers may only enter events, and be eligible for awards, that their classification, shown in the table below, allows (eg SB7 swimming 100m Breaststroke).</td></tr>
<tr><td></td><td></td><td>1.5.2</td><td>Para swimmers may enter any other para event but will not be eligible for any award (condition 9.5.2).</td></tr>
<tr><td></td><td></td><td>1.5.3</td><td>Para swimmers may enter any able-bodied event but will only receive an award if they are placed either first, second and third in that event and age category (condition 9.5.3).</td></tr>
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<tr><td></td><td></td><td></td><td>
<table>
<tr><th>Stroke</th><th>Classification</th><th colspan="4">WPS recognised events</th></tr>
<tr><td>Freestyle</td><td>S1 – S14</td><td>50m</td><td>100m</td><td></td><td></td></tr>
<tr><td>Freestyle</td><td>S1 – S5, S14</td><td></td><td></td><td>200m</td><td></td></tr>
<tr><td>Freestyle</td><td>S6 – S14</td><td></td><td></td><td></td><td>400m</td></tr>
<tr><td>Backstroke</td><td>S1 - S5</td><td>50m</td><td></td><td></td><td></td></tr>
<tr><td>Backstroke</td><td>S1, S2,
S6 – S14</td><td></td><td>100m</td><td></td><td></td></tr>
<tr><td>Breaststroke</td><td>SB1 – SB3</td><td>50m</td><td></td><td></td><td></td></tr>
<tr><td>Breaststroke</td><td>SB4 – SB9,
SB11 – SB14</td><td></td><td>100m</td><td></td><td></td></tr>
<tr><td>Butterfly</td><td>S1 – S7</td><td>50m</td><td></td><td></td><td></td></tr>
<tr><td>Butterfly</td><td>S8 – S14</td><td></td><td>100m</td><td></td><td></td></tr>
<tr><td rowspan="2">Individual Medley</td><td>SM1 – SM4</td><td colspan="4">150m (without butterfly)</td></tr>
<tr><td>SM5 – SM14</td><td></td><td></td><td>200m</td><td></td></tr>
</table>
</td></tr>
<tr><td></td><td>1.6</td><td></td><td>Para swimming competition format:
The general conditions for Swim England South East Region Swimming Championships shall apply to the Para Swimming events except where they vary by any of the following conditions.
1.6.1 Qualification standards may be gained at licensed Level 1, 2 or 3 competitions between 3rd November 2025 and 18:00 on 9th October.
1.6.2 The competition format will be based on para-swimming inclusion within the able-bodied programme in the Championships. Swimmers will be integrated on a time-banded basis.
1.6.3 Para swimmers may enter events which are not included in the multi-classification programme, on the same basis as able-bodied swimmers.
1.6.4 Placing shall be determined by the three swimmers who either achieve a time better than or is closest to the equivalent British Long Course record relevant to their own classification (using the version of the Para-Swimming Points Calculator available from British Swimming on the day prior to the start of the competition).</td></tr>
<tr><td>2.</td><td colspan="3">Eligibility for entry</td></tr>
<tr><td></td><td>2.1</td><td></td><td>The Championships shall be open to eligible swimmers as defined by Swim England, who, on the date of submission of entry, are members of clubs affiliated to Swim England South East Region and who shall not have competed in the championships of another region since 1st September 2026.</td></tr>
<tr><td></td><td>2.2</td><td></td><td>A swimmer must have been a Swim England registered member of the club in whose name they are entered at least 30 days prior to the first day of the Championships.</td></tr>
<tr><td></td><td>2.3</td><td></td><td>The Female category is for birth sex females in accordance with Swim England’s Transgender and Non-Binary Competition Policy. By entering the Female category you confirm that your birth sex is female.</td></tr>
<tr><td></td><td>2.4</td><td></td><td>Entries will not be accepted from any club whose entry fees for any previous regional championships have not been paid</td></tr>
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	2.5		All swimmers may qualify with either a Long Course or Short Course entry time. Entry times must have been achieved between 3rd November 2025 and 9th October 2026 inclusive.
	2.6		**Eligibility for para swimmers.**
		2.6.1	All para swimmers must have an authorised World Para Swimming, British Swimming, INAS-FID or British Blind Sport classification, which is held on the British Swimming or World Para Swimming classification database at the time of entry.
		2.6.2	Qualifying standards, as set out below, will apply to all events in the para competition: • S1-4 200+ points • S5-10 350+ points • S11-13 350+ points • S14 400+ points
3.	**Entry management**		
	3.1		The entry fees for this competition are £10 per event
		3.1.1	All entries, including those from para swimmers, shall be submitted as part of the club entry. Club entry managers should refer to the published entry guidance when entering para swimmers.
		3.1.2	Shortly after the end of the competition, clubs will be invoiced for the fees for accepted entries and fines for swimmers who failed to withdraw and did not report for the start of their race. No fee will be levied for withdrawals due to significant injury or illness. The invoice will be sent to the person who submitted the entry file. Payment is due within 7 days of the issue of the invoice. A surcharge of 5% will be added to all invoices not paid by 31st December 2026.
		3.1.3	Waiving of fees. Once entries have been confirmed, entry fees will only be waived if the swimmer is unable to swim on medical grounds (as determined by the Championship organising group).
		3.1.4	A request to waive fees, must use the form provided and must be received no later than 24hrs after the date of swim. Late requests will not be considered.
		3.1.5	Submission of a request does not constitute a withdrawal, and the online withdrawal form (condition 6.2) must be completed. All requests to waive fees will be reviewed after the last day of competition.
		3.1.6	The online withdrawal form includes provision to explain the reason for the withdrawal. Swim England South East will review all withdrawals and determine which fees will be waived. Clubs may challenge any decision not to waive fees.
	3.2		All entries files must be submitted on or before 18:00 on 9th October 2026.
		3.2.1	Late entries will not normally be accepted for this competition. If truly exceptional circumstances apply, then a late entry may be considered by the Swimming Competition Manager if a request is submitted in writing setting out why such a request should be granted. Any request will be considered in confidence. Problems with the entry system or swimmer illness will not be considered a valid reason.

		3.2.2 3.2.3 3.2.4 3.2.5 3.2.6	For all individual events, the Swim England South East Region Swimming Competitions Group shall set Automatic and Base Level qualifying times. Both short course and long course times shall be published. Swimmers must submit a time for each entry in accordance with condition 2.5. For the purposes of determining acceptance and seeding, submitted long course and converted short course files, using the Swim England (ASA) conversion algorithms, will be used. Submitted times may be either short or long course. All long course (50m) times will be automatically converted by the entry portal, using the Swim England (ASA) Equivalent Performance Tables for the purpose of accepting entries. Converted times are NOT acceptable. All times must be set in competitions licences at level 1, 2 or 3. Times set in Masters competitions and appearing only in Masters Rankings are not acceptable.
	3.3	 3.3.1	All times will be checked against Swim England Rankings on entry. Any time that cannot be validated against rankings will be rejected as an invalid entry. Entries may be amended up to the closing date, after which subsequent improved times will not be accepted. If it is not possible to validate entries against Swim England Rankings all entries will be deemed to be validated. Entries subsequently discovered to be invalid will be rejected and any time recorded in the Championships for an invalid entry will be disqualified.
	3.4	 3.4.1	All entries shall be submitted via the online entry portal on the Swim Manager web site. A link to the entry system will be provided via the competition webpage https://www.southeastswimming.org/swimming/short-course-championships-2026/ The entry procedure will be defined on the competition webpage at least 2 weeks prior to the entry opening date.
	3.5	 3.5.1	All entries to this competition must be from a club affiliated to Swim England South East Region and made by a designated club officer. Individual entries are not accepted. By submitting an entry file via the entry portal, the club confirms that all reasonable efforts have been made to ensure that entries conform to the championships conditions and accepts liability to pay the appropriate entry fee.
	3.6		Swim England South East Region Competition Group shall determine the target number of swimmers to be accepted for each event.
	3.7		Notwithstanding condition 3.6, in the interests of safety and to ensure the smooth running of the Championships, the promoter reserves the right to restrict the number of entries in any event, in which case, the swimmers with the fastest submitted times shall take preference.

4	**Confirmation of entry**		
	4.1		All entries will be confirmed by e-mail to the person who submitted the entry.
		4.1.1	Entries may be corrected at any time up to the closing date. After this date, only errors introduced by Swim England South East Region may be corrected.
		4.1.2	A list of submitted entries will be published through the competition web page as soon as possible after the closing date (18:00 on 9th October 2026).
5	**Access to poolside**		
	5.1		Access to the poolside is restricted to swimmers competing in the session, coaches, chaperones, team managers in possession of the recognised poolside accreditation, officials working during the session and assigned volunteers. Pool side accreditation must be purchased ahead of the competition through the Swim England Member Options portal. Accreditation must always be visible.
		5.1.2	Spectators and parents are not allowed on the pool deck, in the changing rooms or in any designated overflow area for swimmers, unless they are given explicit permission by the event or pool staff and are always accompanied by a member of the event or pool staff.
	5.2		All club representatives supervising athletes shall abide by the Swim England Wavepower policies and guidelines and shall have completed appropriate training in accordance with those policies and guidelines. Clubs shall ensure that they comply with Swim England supervision ratios.
		5.2.1	Swim England South East Region recognises that the minimum supervision numbers may challenge small clubs. Several clubs may work together as a "virtual club" to ensure that there is sufficient supervision.
		5.2.2	To manage space on poolside and to comply with conditions of hire of the pool used for the competition: • swimmers are not allowed to carry a bag larger than a small draw string bag onto poolside • coaches and team managers are allowed a single kit bag on poolside • only 1 folding chair per club is permitted on poolside • any loose kit, such as fins, rollers and slam balls, is banned from poolside during the competition
		5.2.3	Anyone who deliberately contravenes any health and safety or safeguarding requirement (condition 12) may be expelled from poolside, have their poolside pass withdrawn and be denied poolside passes for future events.
	5.3		It is the duty of coaches, team managers and chaperones to ensure that they are aware of the whereabouts of their swimmers and that they do not pose a risk to others.
		5.3.1	Swimmers who are unwell should be removed from the pool deck as soon as possible.
		5.3.2	Appropriate support, in line with Swim England guidance, should be provided for all swimmers.

6	**Management of the pool**		
	6.1		A warm-up schedule will be published in advance of each session. Swimmers may only access the pool for warm-up at the time allocated and must follow the directions of the appointed warm-up marshal.
		6.1.1	Continuous warm up facilities will be available but may be used only when a lifeguard is present.
	6.2		Clubs shall ensure that all their athletes are appropriately supervised from the time they arrive at the venue until the time they leave the venue.
	6.3		If a venue must be evacuated coaches and team managers are responsible for following the evacuation procedures determined by the operator and ensuring that athletes are taken to the designated meeting point without endangering their own lives or the lives of others. Coaches and team managers should always maintain a register of all swimmers in their care.
7	**Meet procedures**		
	7.1		There shall be separate events for each category (Open/Male & Female).
		7.1.1	Time Trials will not be permitted during the Championships.
	7.2		A withdrawal system will be in operation. Club representatives are expected to withdraw any individual swimmers as early as possible. All withdrawals are final.
		7.2.1	Withdrawals before the first day of the competition must be made using the link on the competition web page.
		7.2.2	Club representatives are expected to withdraw swimmers who are not intending to swim no later than the start of warm-up for the session in which the event is scheduled. Withdrawals during the session may also be made using the QR code link posted on poolside.
		7.2.3	All withdrawals from finals must be submitted by the time announced.
		7.2.4	A fine of £10 will be levied in respect of each competitor who fails to withdraw and does not present themselves at the start of the event (except in the case of genuine illness or a proven emergency). Any swimmer may request that the fine be waived by completing a form available through the competition web page within 24 hours of the start of the race.
	7.3		Competitors are responsible for presenting themselves to the clerks of the course in time for their race.
		7.3.1	There will be no call for missing competitors.
		7.3.2	For some or all events, swimmers may be instructed to report to the clerks of the course at the starting blocks.
8	**Heats and finals**		
	8.1		Heats shall be held for all events.
		8.1.1	A final may not start earlier than 15 minutes after all the swimmers involved have completed their heat swim for that event.
		8.1.2	Finals shall be held for all 50m, 100m and 200m events. All 400m, 800m and 1500m events shall be decided on heat times and places (heat declared

		8.1.3	winner). Under exceptional circumstances, the promoter shall have the right to declare additional events to be heat declared winner. Events may be combined for the purpose of heats and heat declared winner events.
	8.2	8.2.1 8.2.2	Swimmers shall be seeded according to their entry time, slowest to fastest. The last 3 heats in all events with finals shall be cyclically seeded. All other events in heats shall be spearheaded; all finals shall be spearheaded based on times recorded in heats.
	8.3	8.3.1 8.3.2	A reserve swimmer list will be retained for 1500m and 800m events. Swimmers may be invited to swim in these events to fill spaces made available through the withdrawal process up to the start of warm up on the day of competition (condition 7.2.2). Swimmers withdrawing from the 1500m and 800m events up to 7 days after the publication of accepted entries will not be charged.
	8.4		Swim-offs will not be held. If there are equal times for the slowest place in the final or for a reserve place, the order of precedence will be determined by: 1. Asking swimmers if they wish to swim in the final 2. The drawing of lots for a place in the final or for a reserve place.
	8.5	8.5.1 8.5.2 8.5.3 8.5.4 8.5.5	A and B Finals shall be held for all 50m, 100m and 200m events. Under exceptional circumstances, the promoter shall have the right to declare additional events to be heat declared winner. All finals will be swum in the same session as the heats for that event. The fastest 16 swimmers from heats will qualify for finals. The next 4 swimmers from heats will be reserves. After withdrawals the fastest 8 swimmers will be placed in the A final and the next 8 swimmers in the B final. If there are equal times for places 8th to 20th in the final of any event, precedence will be determined by drawing of lots. All finalists who have not withdrawn are expected to present themselves to the competitors' stewards for the final.
	8.6		The names of finalists and reserves shall be announced as soon as practicable after completion of the heats. Announced finalists and reserves not intending to swim shall withdraw using the QR code link posted on poolside.
	8.7		If a finalist withdraws within the time allowed, the final shall be reseeded. If a finalist withdraws after that period, the lane shall remain vacant.
9	**Results and awards**		
	9.1		Results will be published via the "Meet Mobile" application. Results will also be published on the pool deck. A full set of results for each day will be published in PDF on the competition web page.

	9.2		The first, second and third placed swimmers in each event and age category shall be awarded medals. Awards may be collected from the medals table shortly after the results of the event have been announced.
	9.3		Medals must be collected by the competitor or their representative during the competition. Unclaimed medals will NOT normally be posted on after the competition.
	9.4	9.4.1 9.4.2	A table of medals awarded will be published after the event. A table of points awarded to clubs will be published after the event. Eight points will be awarded for each 1st place, points for 2nd, down to 1 point for 8th (excluding multi classification events).
	9.5	 9.5.1 9.5.2 9.5.3	**Para swimmer results and awards:** Awards shall be determined on a multi classification basis to first, second and third places in either the Junior or Senior categories (condition 1.4). Where a para swimmer has entered an event outside of their category, they will not receive a multi classification award (condition 1.6). A para swimmer entering an able-bodied event will only receive an award if they are placed in either first, second and third in that event and age category (condition 9.2).
10	**Spectators, photography and live streaming**		
	10.1		A limited number of spectators may be allowed in the spectator gallery. The number of spectators will be determined based on the promoter's risk assessment, local conditions introduced by the operator and guidance from Swim England.
	10.2		By submitting an entry, entrants are accepting that their photographs may be taken and used to promote the sport by Swim England South East Region, and/or made available for download and purchase. All photography will conform to the "Swim England Photography and Photographing Swimmers Policy". Swimmers or parents of swimmers under 18 years of age on the day of competition have the right to withhold consent, by informing the promoter by email before the (final) closing date of the competition.
	10.3		Swim England South East Region plans to provide a live video stream of this competition. It is not practical to exclude individual swimmers from that coverage, but swimmers or parents of swimmers under 18 years of age on the day of competition have the right to request that no close-up image be shown by informing the promoter by email before the closing date of the competition.
11	**Disputes / changes to conditions**		
	11.1	 11.1.1	Any dispute related to a matter not covered in these conditions shall be determined by the Promoter. Any individual who is not satisfied with such determination has the right to invoke Swim England Judicial processes. Whenever possible, a Jury of Appeal shall be appointed.

	11.2		Once the license has been granted for this competition, no changes to conditions are permitted without the explicit approval of the Swim England South East Region Licensing Panel.
12	**Health and Safety**		
	12.1		Every individual participating in this competition in any capacity shall conform to any specific health and safety or safeguarding requirements imposed by the Pool Operator, Swim England or Swim England South East Region. These requirements will be published on the competition web site at least 3 days before the start of the competition.
	12.2		Clubs are responsible for the behaviour of their swimmers in all areas of the facility, including (but not limited to) the pool hall, changing rooms and overflow areas.
	12.3		Any use of a mobile phone or device in a changing area during a Swim England regulated activity is prohibited. Anyone found using a mobile phone or device in the changing area may be asked to leave the competition.
13	**Expenses**		
	13.1	13.1.1	Expenses are offered to all volunteers (including officials and Event Makers) in accordance with the Swim England South East Region expenses policy. Swim England South East Region offers a contribution towards travel expenses for any person travelling from outside of the Region or from the Channel Islands. Please contact the Swimming Competition Manager (swimcompmanager@southeastswimming.org) to obtain the rate applicable to this competition.