



Swim England  
South East/South West Joint  
Para-Swimming Development Meet 2025  
Level 3 Licensed Meet Licence Number 3SE251719

**EVENT INFORMATION PACK**

**Held under Swim England Regulations, the Swim England Technical Rules of Swimming and to the Swim England Open Meet Licensing Criteria and World Para Swimming Rules and Regulations.  
This meet will be short course**

**LOCATION:** Rivermead Leisure Centre,  
Richfield Ave,  
Reading  
RG1 8EQ

**DATE:** Saturday 13<sup>th</sup> September 2025

**CLASSIFICATION** 8.00am-3.00pm

**REGISTRATION:** 2.00pm

**WARM-UP:** 3.00 – 3.30pm

**SESSIONS:** 3.30pm-6.30pm

**ONLINE ENTRY: Tuesday 1<sup>st</sup> July 2025**

**CLOSING DATE FOR ENTRIES: 10.00 am Friday 15<sup>th</sup> August 2025**

**CLOSING DATE IF SWIMMERS REQUIRE CLASSIFICATION: Midday Thursday 31<sup>st</sup> July 2025**

**CONTACT FOR QUERIES:**

For enquiries relating to Hytec/Meet Management : [david.hibbert@btinternet.com](mailto:david.hibbert@btinternet.com)

All other enquiries: Sue Barker, Swim England South East Region Disability Manager:  
[gospportsue@hotmail.com](mailto:gospportsue@hotmail.com)

## Meet Conditions and Information

1. The meet will take place at Rivermead Leisure, Richfield Ave, Reading RG1 8EQ on Saturday 13<sup>th</sup> September 2025 and is licensed by Swim England at Level 3 under Licence Number 3SE251719.
2. The meet will be held under Swim England Regulations, Swim England Technical Rules of Swimming, World Para Swimming Rules and Regulations and these conditions.
3. The Promoter is Sue Barker, Swim England South East Disability Manager:  
[gospportsue@hotmail.com](mailto:gospportsue@hotmail.com)
4. Each competitor shall be a Swim England Club Compete member or an equivalent member of Swim Scotland or Swim Wales whose membership record shows a:
  - S1-S15
  - SB1-SB9
  - SB11-SB15
  - SM1-SM15
  - S64
  - S99

World Para Swimming classification, which is held on the British Swimming or World Para Swimming Classification database at the time of entry.

5. **Swimmers on the functional classification waiting list**, or who have an active application with SportExcel UK or Virtus, made within the last twelve months, are invited to compete. They must still meet the Swim England Club Compete membership requirement. They would achieve a time in a licenced event but will not be eligible to receive medals.
6. Swimmers will be required to swim in one of two groups, Female or Open/Male swimmers. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary competition policy for swimming. By entering the 'Female' category, a swimmer confirms that their birth sex is female.
7. Classification is planned to take place at this event. Classification is open to anyone on the functional waiting list but priority will be given to swimmers from the South East and South West regions. Classifications are arranged by Swim England. **Enter before midday on Thursday 31<sup>st</sup> July 2025 to be considered for physical classification.** If anyone requires any assistance in the area of classification please email [national.classification@aquaticsgb.com](mailto:national.classification@aquaticsgb.com)
8. Those swimmers on the functional classification list and allocated a classification slot at the event are reminded that they will need to enter at least one or more of the following three events: 100m Freestyle, 100m Backstroke or 100m Butterfly. They must also enter 100m Breaststroke and can then enter an optional event or events to make up to four events in total.
9. Competitors should indicate on their entry their relevant:
  - WPS Classification or British Swimming classification
  - UKSA or INAS classification (accompanied by the relevant number)
  - British Blind Sport classification
  - UK Deaf Sport classification
  - Exception codes
  - Where swimmers are on the classification waiting list please enter S99.
10. Competitors from outside the South East/South West Region are welcome to enter this event for the purposes of gaining competition experience and to achieve a time in a licenced event but will not be eligible to receive medals.
11. In each event, medals may be awarded to the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> placed Open/Male and Female swimmers in classification classes S1 – S14 from the South East/South West regions based on British Para-Swimming Points. British Para-Swimming Points are awarded for each competitor across classifications S1-S14 in relation to how close they are to their classification's world record in each event, respectively.
12. S15 swimmers will swim in the same heats as S1-S14 swimmers but compete in each event, within their own classification band, and medals may be awarded to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> placed Open/Male and Female swimmers from the South East/South West Regions, based on time, within (open) age group.
13. Age shall be at 13<sup>th</sup> September 2025 with a minimum age of 9 years old.

14. The Entry fee is £8.00 per event. Each competitor will be able to enter a maximum of 4 individual events.
15. The events are detailed in the schedule at the end of these conditions.
16. All events will be swum multi-class and seeded according to time, irrespective of age or disability.
17. As far as possible entry times will be taken from Rankings. If no time is completed, then the swimmer will be placed in the slowest heats. There are no entry standard times for this competition.
18. The pool is 25m, anti-wave devices will be in place. If athletes require a secondary strobe for start's please inform the meet promoter at the point of entry. If we are unable to source a secondary strobe we will inform in advance of the competition.
19. Competitors must present themselves to the call up area two events prior to the event in which they are competing. Competitors in events 1 and 2 will be called by officials after the warm up period has finished and prior to the start of the first event. It is the competitor's responsibility to be at the start in time for their event.
20. All Coaches, Team Managers, support staff and Personal Care Attendants must have accreditation to gain access to the pool deck.
21. Personal care attendants will only be permitted for competitors in the following classes: S1, S2, S3, S4 and S11. Such attendants will be excluded from any restrictions and will be given the same accreditation as the competitor for whom they have personal care responsibilities. Their accreditation is free.  
A competitor in any of the classes as specified above may have both a coach and a personal care attendant present.
22. Support staff shall not coach the competitor whilst assisting or tapping. If such coaching occurs, the competitor may be disqualified.
23. For functional classification competitors, support staff are in place solely to assist the swimmers on entry, exit and at the start and shall not verbally communicate with the swimmer.
24. If a swimmer goes through classification and is given assistance as an exception code. A parent/carer is allowed poolside at the competition to provide assistance. The parent/carer must only support their child on poolside.
25. Competitors with epilepsy should ensure that this is indicated on the entry form. A responsible adult who knows the competitor's condition should accompany them. This person acts as their 'spotter' on the poolside whilst the swimmer is in the water.
26. Entries for the event shall be individual entries made via the South East Regional website. Queries relating to entries should be directed to Kate Hutchinson [kate.hutchinson@southeastswimming.org](mailto:kate.hutchinson@southeastswimming.org)
27. **The closing date is 10.00am 15<sup>th</sup> August 2025.** The organisers reserve the right to reject incomplete or late entry forms and those with no payment.
28. Swimmers must withdraw from events that they no longer wish to swim. Withdrawals may be made on the day or can be emailed in advance to: [david.hibbert@btinternet.com](mailto:david.hibbert@btinternet.com), but must be made at least 30 minutes prior to the start of the warm-up. Refunds will only be made for withdrawals prior to the closing date. After the closing date refunds will only be considered for medical reasons, evidence of which may be requested.
29. Results will be posted on the Swim England South East website and will be supplied to British Swimming for entry into the national rankings database.
30. In accordance with the Swim England Child Safeguarding Policies and Procedures, any parents or carers of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own child as much as reasonably possible and to avoid including other children in those images. Should you have any concerns about photography or filming please bring them to the attention of the Promoter.
31. Participants and spectators are requested to follow the Swim England guidelines for photography and use of photographs on social media. The Swim England Child Safeguarding Policy and Procedures, Wavepower which provides guidance on the use of social networking and guidance on photography <https://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/> Both sets of guidance apply if social media platforms are being used to share images or recordings either after the meet or during live streaming of the event.
32. All participants must observe the safety precautions in operation at Rivermead Leisure Centre. Neither the Promoter nor Swim England South East Region will be responsible for any loss or damage occurring during the meet.

33. Competitors are advised to bring a printed copy of their exception codes from <http://www.swimming.org/swimengland/club-member-check/> with them in case there are any queries.
34. The Data Protection Act 2018 requires us to provide you with certain information and to obtain your consent before processing data about you. Processing includes: obtaining, recording, holding, disclosing, destruction or retaining information. We require certain personal data for the purposes of making entries to the competition, managing the meet and the submission of results to Rankings. The information provided by you will be processed in accordance with the Data Protection Act 2018. Consent to process such personal data is deemed to have been given by the submission of the entry. Where the personal data of competitors, officials and coaches/team managers has been passed to us by a third party such as a club rather than by the individuals themselves, we rely on the third party to ensure that consent has been obtained.
35. Any matter not covered by these conditions will be determined by the Promoter and Lead Referee; subject to Swim England Regulations and Technical Rules of Racing and World Para Swimming Rules and Regulations.

### **Officials**

Officials who officiate at any of the Sessions will be entitled to Mileage Expenses at a Rate of 45p per mile from their home address to the Pool Venue and return. Officials should submit expenses using the online expense form; <https://www.southeastswimming.org/volunteers/claiming-expenses/>.

### **Classification:**

To be considered for classification swimmers must submit entries by **midday Thursday 31<sup>st</sup> July 2025**. Classification will be delivered at the same location Rivermead Leisure Centre. Swimmers will be sent confirmation of their classification slot in advance of the meet. Please note that there will not be an opportunity to change your slot unless there are exceptional circumstances.

### **Coaches/Team Manager Passes**

All Coaches, Team Managers, support staff and Personal Care Attendants must have accreditation to gain access to the pool deck and will be required to apply for a pass. Passes cannot be obtained on the day. Remember, no pass - no access to the pool deck.

Passes will be issued in the name of the designated Coach, Team Manager or Personal Care Attendant. Passes must be downloaded, printed and worn at all times during the competition. Coaches without passes on display will be asked to leave. All swimmers aged 16 years and under must be under the supervision of a pass holder during the warm up, competition and in the vicinity of the pool.

All Coach and Team Manager applications for accreditation must be made on the online system. The link to apply for a Coach/TM pass is:-

All passes for Personal Care Assistants must be made via the regional website PCA pass system.

Personal care attendants will only be permitted for competitors in the following classes: S1, S2, S3, S4 and S11. Such attendants will be excluded from any restrictions and will be given the same accreditation as the competitor for whom they have personal care responsibilities. Their accreditation is free.

**Warm up 15.00 – 15.30**  
**Start time 15:30pm**

**Event Programme**

| <b>Event No.</b> | <b>Classification</b>   | <b>Distance</b> | <b>Stroke</b>     |
|------------------|-------------------------|-----------------|-------------------|
| 1                | S1-S13 & S15            | 100m            | Freestyle         |
| 2                | SB1 - SB3               | 50m             | Breaststroke      |
| 3                | SM5 – SM15              | 200m            | Individual Medley |
| 4                | S1 – S5                 | 50m             | Backstroke        |
| 5                | S8 – S14 & S15          | 100m            | Butterfly         |
| 6                | S1 – S13                | 50m             | Freestyle         |
| 7                | SM1 – SM4               | 150m            | Individual Medley |
| 8                | SB4 – SB9 & SB11 – SB15 | 100m            | Breaststroke      |
| 9                | S1- S7                  | 50m             | Butterfly         |
| 10               | S6 – S15                | 100m            | Backstroke        |
| 11               | S1 – S5 & S14           | 200m            | Freestyle         |
| 12               | S6 – S13 & S15          | 400m            | Freestyle         |

## Female Swimmer upper limit cut-off times

| Event             | S1       | S2       | S3       | S4       | S5       | S6       | S7       | S8       | S9       | S10      | S11      | S12      | S13      | S14      | S15      |
|-------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 50m Freestyle     | 00:54:15 | 00:56:02 | 00:47:28 | 00:40:74 | 00:37:39 | 00:34:22 | 00:32:17 | 00:30:41 | 00:28:20 | 00:27:22 | 00:30:14 | 00:26:54 | 00:27:07 | 00:26:33 | 00:25:80 |
| 100m Freestyle    | 01:58:83 | 02:21:08 | 01:40:29 | 01:28:75 | 01:21:61 | 01:16:72 | 01:08:56 | 01:05:60 | 01:01:95 | 00:59:50 | 01:01:74 | 00:58:60 | 00:57:84 | 00:56:84 | 00:56:00 |
| 200m Freestyle    | 05:02:37 | 04:57:81 | 03:27:03 | 03:12:01 | 02:47:01 |          |          |          |          |          |          |          |          | 02:01:61 | 02:08:20 |
| 400m Freestyle    |          |          |          |          |          | 05:27:58 | 05:08:53 | 04:42:98 | 04:37:98 | 04:26:69 | 05:02:60 | 04:28:94 | 04:30:66 |          | 04:33:50 |
| 50m Backstroke    | 01:07:58 | 01:06:87 | 00:50:59 | 00:52:90 | 00:42:64 | 00:39:57 | 00:36:04 | 00:35:89 | 00:32:34 | 00:30:49 | 00:36:43 | 00:32:60 | 00:30:33 | 00:30:49 | 00:29:30 |
| 100m Backstroke   | 02:20:38 | 02:20:57 | 01:46:30 | 01:47:97 | 01:31:77 | 01:23:52 | 01:14:97 | 01:16:60 | 01:07:37 | 01:07:54 | 01:17:22 | 01:05:78 | 01:03:59 | 01:05:68 | 01:02:50 |
| 50m Breaststroke  | 01:23:15 | 01:12:76 | 00:58:67 | 00:48:25 | 00:43:53 | 00:44:03 | 00:41:35 | 00:36:05 | 00:32:40 |          | 00:38:52 | 00:33:60 | 00:35:24 | 00:36:23 | 00:34:60 |
| 100m Breaststroke | 03:09:57 | 02:49:31 | 02:11:52 | 01:44:29 | 01:35:30 | 01:34:90 | 01:26:85 | 01:15:54 | 01:10:72 |          | 01:25:03 | 01:12:60 | 01:15:42 | 01:14:69 | 01:15:00 |
| 50m Butterfly     | 00:50:78 | 00:58:67 | 01:14:58 | 00:51:80 | 00:48:53 | 00:36:43 | 00:34:64 | 00:33:59 | 00:28:70 | 00:28:42 | 00:32:91 | 00:29:54 | 00:29:43 | 00:29:43 | 00:28:80 |
| 100m Butterfly    |          |          |          |          |          |          |          | 01:12:24 | 01:07:11 | 01:03:13 | 01:16:77 | 01:05:10 | 01:03:92 | 01:05:78 | 01:06:00 |
| 150m Ind. Medley  | 03:43:85 | 03:43:85 | 03:43:85 | 02:45:73 |          |          |          |          |          |          |          |          |          |          |          |
| 200m Ind. Medley  |          |          |          |          | 03:22:34 | 03:02:92 | 02:53:07 | 02:35:83 | 02:28:53 | 02:21:45 | 02:41:34 | 02:29:61 | 02:26:56 | 02:23:09 | 02:20:00 |

## Open/Male Swimmer upper limit cut-off times

| Event             | S1       | S2       | S3       | S4       | S5       | S6       | S7       | S8       | S9       | S10      | S11      | S12      | S13      | S14      | S15      |
|-------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 50m Freestyle     | 01:17:19 | 01:00:39 | 00:49:74 | 00:37:50 | 00:31:51 | 00:29:09 | 00:27:28 | 00:26:09 | 00:24:28 | 00:22:44 | 00:26:21 | 00:23:86 | 00:23:38 | 00:23:38 | 00:23:60 |
| 100m Freestyle    | 02:41:96 | 02:18:15 | 01:42:83 | 01:22:98 | 01:07:54 | 01:03:93 | 01:00:14 | 00:57:21 | 00:52:77 | 00:48:70 | 00:56:65 | 00:51:99 | 00:52:09 | 00:51:28 | 00:52:00 |
| 200m Freestyle    | 07:37:40 | 04:45:73 | 03:56:93 | 02:59:08 | 02:29:85 |          |          |          |          |          |          |          |          | 01:52:49 | 01:52:00 |
| 400m Freestyle    |          |          |          |          |          | 04:42:64 | 04:32:38 | 04:20:18 | 04:06:26 | 03:54:57 | 04:26:35 | 04:05:05 | 03:55:23 |          | 03:57:00 |
| 50m Backstroke    | 01:14:79 | 01:06:12 | 00:48:49 | 00:43:38 | 00:35:06 | 00:34:32 | 00:33:73 | 00:30:67 | 00:27:64 | 00:26:97 | 00:31:10 | 00:26:54 | 00:26:49 | 00:26:97 | 00:27:00 |
| 100m Backstroke   | 02:37:33 | 02:16:53 | 01:45:96 | 01:49:56 | 01:14:10 | 01:14:52 | 01:07:99 | 01:03:18 | 00:57:93 | 00:57:29 | 01:12:87 | 00:57:54 | 00:57:22 | 00:56:91 | 00:59:00 |
| 50m Breaststroke  | 01:36:33 | 01:00:56 | 00:48:25 | 00:48:25 | 00:40:01 | 00:37:65 | 00:34:45 | 00:31:39 | 00:29:09 |          | 00:32:00 | 00:30:64 | 00:30:18 | 00:29:09 | 00:28:40 |
| 100m Breaststroke | 02:30:00 | 02:18:61 | 01:47:54 | 01:31:49 | 01:25:08 | 01:21:25 | 01:14:58 | 01:08:05 | 01:03:59 |          | 01:09:30 | 01:07:73 | 01:00:26 | 01:01:27 | 01:02:00 |
| 50m Butterfly     | 00:53:80 | 00:53:80 | 00:49:80 | 00:43:13 | 00:34:02 | 00:31:38 | 00:31:70 | 00:27:49 | 00:26:61 | 00:24:78 | 00:28:71 | 00:25:05 | 00:24:60 | 00:24:72 | 00:26:50 |
| 100m Butterfly    |          |          |          |          |          |          |          | 00:59:91 | 00:58:30 | 00:54:29 | 01:03:15 | 00:58:29 | 00:55:80 | 00:55:24 | 00:56:00 |
| 150m Ind. Medley  | 04:30:94 | 04:30:94 | 02:55:11 | 02:34:60 |          |          |          |          |          |          |          |          |          |          |          |
| 200m Ind. Medley  |          |          |          |          | 02:45:94 | 02:39:27 | 02:32:42 | 02:17:16 | 02:09:69 | 02:04:05 | 02:18:75 | 02:10:63 | 02:07:44 | 02:09:48 | 02:07:60 |