

Date: March 2025

Swim England South East  
c/o Freedom Leisure  
The Paddock  
1-6 Carriers Way  
East Hoathly  
East Sussex  
BN8 6AG

07765 828180  
[office@southeastswimming.org](mailto:office@southeastswimming.org)  
[southeastswimming.org](http://southeastswimming.org)

Dear Colleague

### **Annual Council Meeting – 23 April 2025**

Further to my recent communication reminding you of the date of the above meeting and enclosing notes of various deadlines that need to be observed, I now enclose details and nomination forms for the elected offices.

Please find attached the nomination papers for the elected posts. The Regional Manager must receive completed nomination forms no later than **Monday 31 March 2025**.

The elected positions for which nominations are invited are:

1. Swim England South East Vice President 2025/26;
2. Regional delegates to the Swim England Annual Council Meeting 2025 to be held as an online meeting on Tuesday 20<sup>th</sup> May 2025. The delegates will also become the Region's representatives on the Swim England Members' Forum. The number of delegates the Region is allocated for 2025 has not yet been confirmed by Swim England, it is expected to no less than 12, however members are reminded that the President and Chairman of the Regional Management Board are automatically appointed as Members of the Swim England Members' Forum (11.2.2).

In the normal course of events, there would be an election for 4 Board Members, too. However, given the incorporation of the Region, the articles of the Company and the proposed winding up of the unincorporated body, this will not be held this year.

All information for the Annual Council Meeting, including the Annual Report and Accounts, will be circulated to Club Secretaries electronically and will be available on the website:

<https://www.southeastswimming.org/about/annual-council-meeting-2025/>

### **Deadlines**

1. Proposals to change a Regional Rule must be received by the Regional Manager by **26 March 2025**.
2. Proposals for consideration by the Regional Council at its Annual Council Meeting which do not embody proposals for change of a Regional Rule must be received by the Regional Manager no later than 28 days immediately preceding the Annual Council Meeting (i.e. by **Wednesday 26 March**).

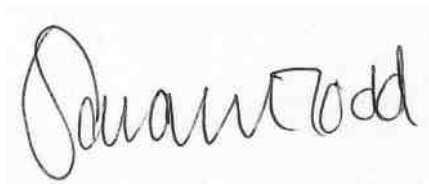
The constitution of Swim England South East Region can be found on the website at:  
<https://www.southeastswimming.org/about/governance-structures/>.

Please note also that the term 'Clubs' includes sub-regions and affiliated bodies who have voting rights at the Swim England South East Annual Council Meeting.

I would like to take this opportunity to thank you for your continued involvement and commitment to our sport.

Please do not hesitate to contact me if you have any further questions.

Yours sincerely

A handwritten signature in black ink that reads "Sara Todd". The signature is written in a cursive, flowing style.

Sara Todd  
Regional Management Board Chairman  
Swim England South East

**Contact:**  
**Regional Manager (Bryony Gibbs)**  
[Bryony.gibbs@southeastswimming.org](mailto:Bryony.gibbs@southeastswimming.org)

c.c.

1. Trustees
2. Discipline Managers
3. Past Presidents