

## Annual Council Meeting

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Minutes of Swim England South East Annual Council Meeting held on Wednesday 17 April 2024 commencing at 7pm as an online meeting

**Present:** 19 delegates were present.

**The Chair:** The Chair of the Regional Management Board, Sara Todd, was in the Chair.

### 1 Welcome

The Chair welcomed everyone to the Swim England South East Region Annual Council Meeting.

### 2 Apologies

Apologies for absence had been received from Mike Lambert (RMB), Roger Penfold (RMB). Nicky Gale (Woking SC)

### 3 Minutes

The minutes of the Annual Council Meeting held on 19 April 2023 were approved as an accurate record.

This was agreed *nem com*

### Matters Arising

#### 7.3 OTHER MOTIONS

The Regional Management Board adopted the articles of incorporation of Swim England South East Ltd, as authorised by the Annual Council Meeting, in the Autumn last year. The Company was registered at Companies House on 23<sup>rd</sup> December 2023. The first directors are Christopher Hill, Roger Penfold, Roger Prior and Sara Todd.

#### 9.2 VICE PRESIDENT 2022-23

Council authorised the Regional Management Board to appoint the Vice President for 2022-23. Unfortunately, the Board was unable to secure a nomination for the office.

#### 9.3 MEMBERS OF THE REGIONAL MANAGEMENT BOARD

Council authorised the Regional Management Board to appoint a further member to the Board. The vacancy was advertised, but the Board was unable to make an appointment. Given the lower number of elected directors on the board of Swim England South East Ltd compared to the (unincorporated) Region's Board, and the need for greater diversification within the Board, the Board decided to suspend the search.

#### 9.4 REGIONAL DELEGATES TO THE SWIM ENGLAND COUNCIL MEETING

Council authorised the Regional Management Board to appoint 4 further delegates to Swim England Council meeting. The Board appointed Rosa Gallop, Jenny Grey, Mike Lambert and Sara Todd.

## **4 Swim England Business**

### **4.1 Swim England Annual Report 2023 and Financial Report for the year ended 31 December 2023**

Swim England no longer produce an annual report, monthly updates are available on their website.

## **5 Swim England South East Region Annual Report 2023**

Council received the Annual Report of Swim England South East for the period 01 January to 31 December 2023. There were no queries raised on the Annual Report.

The Report was **accepted** *nem con*.

## **6 Swim England South East Region Financial Statements 2022**

Council received the Annual Accounts of Swim England South East for the period 01 January to 31 December 2023.

The Annual Accounts were **accepted** *nem con*.

## **7 Motions to Council**

### **7.1 Proposals to change Regional Rules:**

#### **By Regional Management Board**

None received

### **7.2 Additional proposals to change Regional Rules:**

None received

## **8 Awards**

### **8.1 President's Plate (Jeff Cook Memorial Plate)**

The Jeff Cook Memorial Plate recognises outstanding contributions to the Region. The President, John Tripp, presented the plate to **Bob Odell**, for his outstanding contributions to Masters swimming within the Region.

## **9 Elections and Installations**

### **9.1 President 2023-24**

It was proposed that Sara Todd (Reading SC ) is President for 2023-24.

*Council endorsed this installation*

### **9.2 Vice President 2023-24**

No nomination had been received

*Council authorised the Regional Management Board to arrange the appointment of the Vice President.*

### **9.3 Members of the Regional Management Board (4)**

Delegates were reminded that in the normal course of events, there would be an election for 4 Board Members, too. However, given the incorporation of the Region last year, the articles of the Company and the proposed winding up of the unincorporated body, this will not be held this year.

### **9.4 Swim England Vice President 2024/25**

The only nomination received for nomination was:

Roger Prior (Slough Dolphins SC)

No election is required. The Regional Management Board will support the nomination of Roger Prior.

### **9.5 Regional Delegates to the Swim England Council Meeting (12)**

The delegates will also become the Region's representatives on the Swim England Members' Forum. Delegates were reminded that the President and the Chairman of the Regional Management Board are automatically Members of the Swim England Members Forum.

**Jenny Gray (Reading Royals)**

**Roger Penfold (Reading SC)**

*No election is necessary. Council authorised the Regional Management Board to appoint 10 further delegates.*

## **10 Appointments**

### **10.1 Examiner(s) (or Auditor(s) as appropriate) of the Regions Accounts**

Council **agreed** the Regional Management Board's recommendation to re-appoint Charterhouse Accountants.

### **10.2 Custodians of the Region's Property**

Mrs E Adams, Mrs J Davies, Mrs S Green and Mr J Ramsay remain in post.

## **11 Vote of thanks to the Scrutineers**

The Chair thanked Caroline Burke, Kristie Jarrett and Kate Hutchinson for their assistance with the running of the Annual Council Meeting.

The Chair would like to extend thanks to Roger Penfold for his excellent chairmanship over many years along with his guidance to her over the last few months. The Chair also extended sincere thanks to John Tripp for his commitment and contribution to the region in his two years as regional President.

The meeting closed at 19.28