

Annual Council Meeting – Draft Minutes

Minutes of Swim England South East Annual Council Meeting held on Wednesday 19 April 2023 commencing at 7pm as an online meeting

Present: 22 delegates were present.

The Chair: The Chairman of the Regional Management Board, Roger Penfold, was in the Chair.

1 Welcome

The Chairman welcomed everyone to the Swim England South East Region Annual Council Meeting.

2 Apologies

Apologies for absence had been received from Shelley Robinson (RMB/Sevenoaks SC), John Tripp (Regional President/Hart SC)

3 Minutes

The minutes of the Annual Council Meeting held on 13 April 2022 were approved as an accurate record.

This was agreed *nem com*

Matters Arising

Please see Appendix 1.

4 Vote to Appoint Meeting Chairman

As the Region's Chairman, Roger Penfold may not have been able to be present for the whole meeting due to another engagement, Council was asked in accordance with the Region's constitution, to elect another Chairman, to take the Chair in the absence of the Regional Chairman. It was proposed that the Regional Vice Chairman, Chris Lee be elected.

Chris Lee was **elected** *nem con*.

5 The Amateur Swimming Association (Swim England) Ltd Business

5.1 Swim England Annual Report 2022 and Financial Report for the year ended 31 December 2022

There were no queries raised on the Swim England Annual Report or the Financial Report for the year ended 31 December 2022.

6 Swim England South East Region Annual Report 2022

Council received the Annual Report of Swim England South East for the period 01 January to 31 December 2022. There were no queries raised on the Annual Report.

The Report was **accepted** *nem con*.

7 Swim England South East Region Financial Statements 2022

Council received the Annual Accounts of Swim England South East for the period 01 January to 31 December 2022.

The Annual Accounts were **accepted** *nem con.*

8 Motions to Council

8.1 Proposals to change Regional Rules:

By Regional Management Board

None received

8.2 Additional proposals to change Regional Rules:

None received

8.3 Other Motions

By Regional Management Board

a. That the Region transfer all assets and activities from the current unincorporated association to the new company 'Swim England South East Limited'.

The Chair, Roger Penfold, proposed the motion. No seconder was required as this was proposed by the Regional Management Board.

The motion was **agreed** *nem con.*

By Regional Management Board, if proposal A is accepted.

b. Once the transfer of assets and activities has been completed, the Regional Management Board be authorised to close the Association's bank accounts and that the unincorporated association, Swim England South East Region, is dissolved, on a date agreed by the Regional Management Board.

The Chair, Roger Penfold, proposed the motion. No seconder was required as this was proposed by the Regional Management Board.

The motion was **agreed** *nem con.*

9 Awards

9.1 President's Plate (Jeff Cook Memorial Plate)

In the absence of the Region's President, John Tripp, the immediate Past President, Brian Deval presented the plate. The Jeff Cook Memorial Plate recognises outstanding contributions to the Region.

Brian Deval confirmed that this year the plate would be presented to George Adamson. The President had chosen George Adamson as the recipient of the plate as he works tirelessly to train and facilitate the training of officials for Region and Hampshire. George is a Swim England friend and trustee of several swimming organisations whose wise counsel has helped John on many occasions.

10 Elections and Installations

10.1 President 2023-24

It was proposed that John Tripp (Hart SC) continue as President for 2023-24, as there was no Vice President to succeed him.

Council endorsed this installation

10.2 Vice President 2023-24

No nomination had been received

Council authorised the Regional Management Board to arrange the appointment of the Vice President.

10.3 Members of the Regional Management Board (4)

Delegates were reminded that in the normal course of events, there would be an election for 4 Board Members, too. However, given the incorporation of the Region last year, the articles of the Company and the proposed winding up of the unincorporated body, this will not be held this year.

Thanks were recorded to the Board Members who were standing down for their contributions and support of the Region, this includes Alan Lewis by rotation and Shelley Robinson who has retired from the Board.

10.4 Regional Delegates to the Swim England Council Meeting (12)

The delegates will also become the Region's representatives on the Swim England Members' Forum. Delegates were reminded that the President and the Chairman of the Regional Management Board are automatically Members of the Swim England Members Forum.

Alan Lewis (Leatherhead SC)
Brian Deval (Brighton Dolphin SC)
Chris Lee (Farnham SC)
Jennifer Gray (Reading Royals Artistic SC)
Mollie Lewis (Leatherhead SC)
Roger Prior (Slough Dolphin SC)
Sara Todd (Reading SC)
Susan Harrison (Slough Dolphin SC)

No election is necessary. Council authorised the Regional Management Board to appoint four further delegates.

11 Appointments

11.1 Examiner(s) (or Auditor(s) as appropriate) of the Regions Accounts

Council **agreed** the Regional Management Board's recommendation to re-appoint Charterhouse Accountants.

The Board will look into position of examiners once the Region is incorporated as may be a good time to do this.

11.2 Custodians of the Region's Property

Mrs E Adams, Mrs J Davies, Mrs S Green and Mr J Ramsay remain in post.

12 Vote of thanks to the Scrutineers

The Chairman thanked Bryony Gibbs and Kristie Jarrett for their assistance with the running of the Annual Council Meeting.

The meeting closed at 19.15