

Date: February 2023

Swim England South East
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Dear Colleague

Annual Council Meeting – 19 April 2023

This letter is to remind you that the Annual Council Meeting (ACM) of Swim England South East will be held on Wednesday 19 April 2023 as an online meeting, commencing at 7.00pm.

The agenda, together with delegates' appointment forms, will be circulated electronically at least 21 days before the ACM. The Annual Report and Accounts will be available on the website in March. All information for the Annual Council Meeting, including the Annual Report and Accounts, will be circulated to Club Secretaries electronically and will be available on the website:

<https://www.southeastswimming.org/annual-council-meeting-2023/>

Following the agreement of Council that the Region incorporates as a Company Limited by Guarantee, a proposal by the Regional Management Board that the Region transfer assets and activities from the current unincorporated association to the new company 'Swim England South East Limited', will be included on the agenda. In addition, a resolution to dissolve the unincorporated association once the transfer of assets and activities has been completed will be included on the agenda.

In the meantime, please find attached the nomination papers for the elected posts. The Regional Manager must receive completed nomination forms no later than 22 March 2023.

The elected positions for which nominations are invited are:

1. Swim England South East Vice President 2023/24;
2. Regional delegates to the Swim England Annual Council Meeting 2023 to be held as an online meeting on Monday 22 May (12). The delegates will also become the Region's representatives on the Swim England Members' Forum. The Region is allocated a total of 14 delegates however members are reminded that the President and Chairman of the Regional Management Board are automatically appointed as Members of the Swim England Members' Forum (11.2.2).

In the normal course of events, there would be an election for 4 Board Members, too. However, given the incorporation of the Region last year, the articles of the Company and the proposed winding up of the unincorporated body, this will not be held this year.

Deadlines

1. Proposals to change a Regional Rule must be received by the Regional Manager by **22 March 2023**.

2. Proposals for consideration by the Regional Council at its Annual Council Meeting which do not embody proposals for change of a Regional Rule must be received by the Regional Manager no later than 28 days immediately preceding the Annual Council Meeting (i.e. by **Wednesday 22 March**).

The constitution of Swim England South East Region can be found on the website at:
<http://www.southeastswimming.org>.

Please note also that the term 'Clubs' includes sub-regions and affiliated bodies who have voting rights at the Swim England South East Annual Council Meeting.

I would like to take this opportunity to thank you for your continued involvement and commitment to our sport.

Please do not hesitate to contact me if you have any further questions.

Yours sincerely



Roger Penfold
Regional Management Board Chairman
Swim England South East

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c.c.

1. Trustees
2. Discipline Managers
3. Past Presidents