

Date: February 2022

Swim England South East
c/o Freedom Leisure
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Dear Colleague

Annual Council Meeting – 13 April 2022

This letter is to remind you that the Annual Council Meeting (ACM) of Swim England South East will be held on Wednesday 13 April 2022 as an online meeting, commencing at 7.00pm.

The agenda, together with delegates' appointment forms, will be circulated electronically at least 21 days before the ACM. The Annual Report and Accounts will be available on the website in March. All information for the Annual Council Meeting, including the Annual Report and Accounts, will be circulated to Club Secretaries electronically and will be available on the website:

<https://www.southeastswimming.org/annual-council-meeting-2022/>

A proposal by the Regional Management Board, that the Region incorporate, i.e. become a company limited by guarantee not having a share capital, will be included on the agenda.

In the meantime, please find attached the nomination papers for the elected posts. The Regional Manager must receive completed nomination forms no later than 16 March 2022.

The elected positions for which nominations are invited are:

1. Swim England South East Vice President 2022/23;
2. Members of the Regional Management Board 2022-2025 (4);
3. Regional delegates to the Swim England Annual Council Meeting 2022 to be held as an online meeting, date TBC (11). The delegates will also become the Region's representatives on the Swim England Members' Forum. The Region is allocated a total of 13 delegates however members are reminded that the President and Chairman of the Regional Management Board are automatically appointed as Members of the Swim England Members' Forum (11.2.2).

Deadlines

1. Proposals to change a Regional Rule must be received by the Regional Manager by **16 March 2022**.
2. Proposals for consideration by the Regional Council at its Annual Council Meeting which do not embody proposals for change of a Regional Rule must be received by the Regional Manager no later than 28 days immediately preceding the Annual Council Meeting (i.e. by **Wednesday 16 March**).

The constitution of Swim England South East Region can be found on the website at:
<http://www.southeastswimming.org>.

Please note also that the term 'Clubs' includes sub-regions and affiliated bodies who have voting rights at the Swim England South East Annual Council Meeting.

I would like to take this opportunity to thank you for your continued involvement and commitment to our sport.

Please do not hesitate to contact me if you have any further questions.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Roger Penfold', with a large loop at the bottom.

Roger Penfold
Regional Management Board Chairman
Swim England South East

Contact:
Regional Manager (Bryony Gibbs)
Swim England South East
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c.c.

1. Trustees
2. Discipline Managers
3. Past Presidents