

## Annual Council Meeting – Minutes

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Minutes of Swim England South East Annual Council Meeting held on Tuesday 15 September 2020 commencing at 7pm as an online meeting

**Present:** 24 delegates were present.

**The Chair:** The Chairman of the Regional Management Board, Roger Penfold, was in the Chair.

### 1 Welcome

The Chairman welcomed everyone to the Swim England South East Region Annual Council Meeting.

The Chairman asked Council to hold moments of silence in memory of both Ray and Janet Hedger who passed away earlier this year. Ray had been President of the Region, President of SCASA and also President of the ASA. Janet had also been a Past President of SCASA.

### 2 Apologies

Apologies for absence had been received from George Adamson (City of Southampton SC/Regional Management Board), Jenny Gray (Reading Royals SC / Past President), Glen Isaacs (Kent Weald SS / Masters Manager), Carys Jones (Leatherhead SC / Regional Management Board), Colin Jones (Milton Keynes Junior League), John King (Kent Weald SS), Mike Lambert (Basingstoke Bluefins / Regional Management Board), Chris Lee (Farnham SC/Regional Management Board).

### 3 Minutes

The minutes of the Annual Council Meeting held on 15 September 2019 were approved as an accurate record.

This was agreed *nem com*

#### Matters Arising

Please see Appendix 1.

### 4 The Amateur Swimming Association (Swim England) Ltd Business

**Support for Clubs** Clubs provide the major component and income in the organisation of the sport. Swim England have disbanded the Clubs Team and made all the Club Development Officers redundant.

What are their plans for supporting clubs? Are they continuing with SwimMark, Networks, Club Visits, Stronger Affiliation? Or do they intend to just have minor initiatives for recruiting volunteers. (John Davies – Regional Management Board). *This will be referred by the Regional Chairman to the Senior Leadership Team at Swim England for a response.*

**Stronger Affiliation** With Stronger Affiliation, Swim England have said that clubs that are not meeting the criteria on 1 December 2020 will not be affiliated in 2021. As clubs affiliate to the Region and not to Swim England, does the Region decide if clubs can be re-affiliated. (John Davies – Regional Management

Board). *This will be raised by the Regional Chairman with the Swim England Chief Executive Officer and the Chairman of the Swim England Board for a response.*

## 5 Swim England South East Region Annual Report 2019

Council received the Annual Report of Swim England South East for the period 01 April 2019 to 31 December 2019.

No questions were received in advance of the meeting.

The Chairman thanked Brian Deval for the excellent production of the Annual Report.

The Report was **accepted** *nem con*.

## 6 Swim England South East Region Financial Statements 2019

Council received the Annual Accounts of Swim England South East for the period 01 April 2019 to 31 December 2019.

Pg. 10 On the income and expenditure account under Volunteer Training the spend is almost half of that of the prior year. Why is this? (David Greenaway – Fareham Nomads). *It was noted that the accounting year in question covers 9 months against the prior year covered 12 months. It was agreed by the Board Member Responsible for Finance that the figures would be reviewed to provide a more in-depth response*

Pg. 12 Within the notes to the Financial Statements there is £37,000 which relates to money received from the ASA for Disability Swimming. It looks like that was the same amount as at the beginning of the year. What is this for, this this going to be distributed to clubs that run Disability Swimming or do clubs need to apply? (Sam Dyson – Wycombe District SC). *The Board Member Responsible for Finance confirmed that there is information on the website regarding the inclusion funding along with all criteria. These schemes support disability swimming and clubs looking to set up disability swimming sessions.*

The Annual Accounts were **accepted** *nem con*.

## 7 Motions to Council

### 7.1 Proposals to change Regional Rules:

- a. Article 9.1 To specify the Vice-Chairman as the third officer
- b. Articles 11.4, 12.4.2 and 12.4.5 To be amended so that the following timetable is adopted in respect of council meetings, both annual and special:  
Notices of motion and nominations for office – by 28 days before the meeting;  
Despatch of agenda – by 21 days before the meeting;  
Receipt of amendments to motions – by 14 days before the meeting;  
Despatch of list of amendments – by 7 days before the meeting
- c. Article 12.4.2 To remove reference to distribution with Annual Report.

The Chair, Roger Penfold, proposed the motion. No seconder was required as these changes were proposed by Regional Management Board.

The changes to Regional Rules were **accepted** *nem con*.

## **7.2 Additional proposals to change Regional Rules:**

No additional changes had been proposed.

## **7.3 Other Motions**

No additional motions had been proposed.

## **8 Elections and Installations**

Delegates were reminded that as a result of the decisions taken at the 2019 ACM, there were no elections or installations taking place at this meeting.

## **9 Appointments**

### **9.1 Examiner(s) (or Auditor(s) as appropriate) of the Regions Accounts**

Council **agreed** the Regional Management Board's recommendation to re-appoint Charterhouse Accountants.

### **9.2 Custodians of the Region's Property**

Mrs S Green, Mr E Lyne, Mr J Ramsay and Mrs M Tuppen remained in post.

## **10 Vote of thanks to the Scrutineers**

The Chairman thanked Bryony Gibbs, Kristie Jarrett and Ben McDonald for their assistance with the running of the Annual Council Meeting.

The meeting closed at 19.27

## **SESER ACM 2020**

### **APPENDIX 1**

#### **MATTERS ARISING ON THE MINUTES**

##### **Minute 9.2 Vice-President 2019-20**

The Regional Management Board appointed Brian Deval as the Vice-President for the current year.

##### **Minute 9.4 Regional Delegates to the Swim England Council Meeting**

The Regional Management Board appointed Ken Adams (Amersham SC) to fill the vacancy for a regional delegate.

The President was unable to attend the Swim England Council Meeting in 2019, and the Board appointed Jenny Gray (Past President) as his substitute for that meeting.

Subsequently, following the sad passing of both Janet and Ray Hedger, the Board has appointed George Adamson (City of Southampton SC) and Brian Deval (Brighton Dolphin SC) as regional delegates.