

Date: February 2021

Swim England South East
c/o Freedom Leisure
The Paddock
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East Sussex
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Dear Colleague

Annual Council Meeting – 14 April 2021

This letter is to remind you that the Annual Council Meeting (ACM) of Swim England South East will be held on Wednesday 14 April 2021 as an online meeting, commencing at 7.00pm.

The agenda, together with delegates' appointment forms, will be circulated electronically at least 21 days before the ACM. The Annual Report and Accounts will be available on the website in March. All information for the Annual Council Meeting, including the Annual Report and Accounts, will be circulated to Club Secretaries electronically and will be available on the website:

<https://www.southeastswimming.org/annual-council-meeting-2021/>

Please find attached the nomination papers for the elected posts. The Regional Manager must receive completed nomination forms no later than 17 March 2021.

The elected positions for which nominations are invited are:

1. Swim England South East Vice President 2021/22;
2. Members of the Regional Management Board 2021-2024 (4);
3. Regional delegates to the Swim England Annual Council Meeting expected to be held as an online meeting on 22 May 2021 (11). The delegates will also become the Region's representatives on the Swim England Members' Forum. The Region is allocated a total of 13 delegates however members are reminded that the President and Chairman of the Regional Management Board are automatically appointed as Members of the Swim England Members' Forum (11.2.2).

Deadlines

1. Proposals to change a Regional Rule must be received by the Regional Manager by **17 March 2021**.
2. Proposals for consideration by the Regional Council at its Annual Council Meeting which do not embody proposals for change of a Regional Rule must be received by the Regional Manager no later than 28 days immediately preceding the Annual Council Meeting (i.e. by **Wednesday 17 March**).

The constitution of Swim England South East Region can be found on the website at:
<http://www.southeastswimming.org>.

Please note also that the term 'Clubs' includes sub-regions and affiliated bodies who have voting rights at the Swim England South East Annual Council Meeting.

I would like to take this opportunity to thank you for your continued involvement and commitment to our sport.

Please do not hesitate to contact me if you have any further questions.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Roger Penfold', with a large loop at the bottom.

Roger Penfold
Regional Management Board Chairman
Swim England South East

Contact:
Regional Manager (Bryony Gibbs)
Swim England South East
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The Paddock
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c.c.

1. Trustees
2. Discipline Managers
3. Past Presidents