

Annual Council Meeting - Minutes

Minutes of Swim England South East Annual Council Meeting held on Sunday 15 September 2019 commencing at 12.15pm at Holiday Inn, Guildford

Present: Around 90 people were present including 36 delegates.

The Chair: The Chairman of the Regional Management Board, Roger Penfold, was in the Chair.

1 Apologies

Apologies for absence had been received from Susan Barker (Gosport Dolphins / SE Para Swimming Manager), Susan Harrison (Slough & Eton Dolphins SC), Ivan Horsfall Turner (Beacon SC / Regional Management Board Member), William Long (Beacon SC / Regional Management Board Member), Deborah Smit (City of Oxford SC), Roger Prior (Eton College SC / Regional Management Board Member), Reading Cygnets SC, Margaret Tupper (Brighton SC / Regional Custodian), Pauline Walker (Electric Eels of Windsor SC).

2 Welcome

The Chairman welcomed everyone to the meeting particularly those who were present for the Regional Awards.

3 Minutes

The minutes of the Annual Council Meeting held on 15 September 2018 were approved as an accurate record.

In advance of the meeting the Chairman had made clubs aware of his intention to propose that articles 12.2.3, 12.2.4 and 12.2.5 be suspended, allowing items to be raised at the meeting without prior notice being given.

This was agreed *nem com*

Matters Arising

Please see Appendix 1.

4 The Amateur Swimming Association (Swim England) Ltd Business

4.1 Swim England Annual Report and Accounts 2018 - 2019 and Financial Review for the Period ended 31 December 2018

The Swim England report has only be made available on their website. The Chairman requested that delegates "star" any pages within the report for discussion. The following pages were 'starred':

Swim England ASA Annual Report

General The format of the report is not very easy to use, there are additional links that move the reader away from the page making it difficult to navigate. There is no issue with the report being online, it is just the format that

- needs to be reconsidered. (Shelley Robinson – Regional Management Board)
- General Is the Swim England Annual Report available in hard copy on request? If not, could they consider this? This is something that they do for the Swim England Handbook. (Eddie Lyne – Berkshire & South Bucks ASA)
- General Communications with Swim England are poor and there are difficulties using their website. (David Greenaway – Fareham Nomads SC)
- General The Swim England Annual Report contains very little in the way of facts or figures. This makes it difficult to make judgement on if things are going well, or not. Similar points have been raised in the past and the response was that the report is not aimed at management of the sport. (Eddie Lyne – Berkshire & South Bucks ASA)

Swim England ASA Accounts

No queries were raised on the Accounts.

It was decided that relevant points would be referred to Swim England ASA Council through the 'Open Mic' session.

4.2 Proposals for changes to Swim England ASA laws.

No proposed law changes had been received.

5 Swim England South East Region Annual Report 2018-19

Council received the Annual Report of Swim England South East for the period 01 April 2018 to 31 March 2019.

No questions were received in advance of the meeting.

The Report was **accepted** *nem con*.

6 Swim England South East Region Financial Statements 2018-19

Council received the Annual Accounts of Swim England South East for the period 01 April 2018 to 31 March 2019.

The Annual Accounts were **accepted** *nem con*.

7 Motions to Council

7.1 Proposals to change Regional Rules:

- a. Article 12.3.6. To reduce the quorum at council meetings to 15.
- b. Articles 12.2.3, 12.2.4, 12.2.5. To delete these articles, requiring prior notice of questions at annual council meetings.
- c. Article 10.1.4. To change the Region's financial year to 1 January to 31 December, to be implemented on 1 January 2020.
- d. Article 11.4.1. To change the month of the annual council meeting to April, with effect from 2020.

- e. Articles 12.4, 15.1. To change date for submission of nominations for office, motions on rule changes and other motions to “by the date fixed each year by the Regional Management Board”
- f. Article 13.1.1. To change the date of appointment of Chairman to 1 January, in the years in question.
- g. Article 7.2.3. To change the dates of suspension from affiliation, and resignation, to “date adopted by Swim England”.

The Chair, Roger Penfold, proposed the motion. No seconder was required as these changes were proposed by Regional Management Board.

The changes to Regional Rules were **accepted** *nem con*.

7.2 Additional proposals to change Regional Rules:

No additional changes had been proposed.

7.3 Other Motions

- a. That if Rule Change motion D is adopted, the President elected at the Annual Council Meeting today remain in office until the Annual Council Meeting in 2021.

The Chair, Roger Penfold, proposed the motion. This was seconded by Shelley Robinson (Regional Management Board).

Chris Lee (Regional Management Board) proposed an amendment that, by the same principle, the present Chairman remain in office until 31 December 2022 and that Board Members, both existing and elected today, serve until the next Council Meeting following their present dates of retirement.

The amendment was seconded by George Adamson (Regional Management Board). The mover and seconder accepted the amendment.

The amended motion was put, voted upon and declared carried, *nem con*.

8 Awards

8.1 Regional Aquatic Awards

The Regional Aquatic Awards were announced by Chris Lee (Regional Management Board) who thanked everyone for their attendance. The President, Jenny Gray, presented the following awards:

Technical Official of the Year

Jenny Ball – Ryde SC

Club of the Year

Southampton Diving Academy represented by Vice Chairman Anne James

Coach of the Year

Matthew Smart – Guildford City SC (unable to attend)

Long Service Award in Aquatics

Lindsey Fraser – Southampton Diving Academy (unable to attend)

Adult Achievement Award

Chris Cole – Littlehampton SC

Personal Achievement Award

Jodie Cox – Guildford City SC (unable to attend)

Disabled Participant of the Year

Callum Pearson – Hastings Seagull SC

Diver of the Year

Tanya Watson – Southampton Diving Academy (unable to attend)

Essential Spirit of South East Region Masters

2nd Zoe Sadler - Hart SC

1st James Pearson – Royal Tunbridge Wells Masters SC (unable to attend)

Masters Swimmer of the Year

2nd Ceri Edwards – Portsmouth Northsea SC

1st Kaira Redman – Dover Lifeguard SC

Open Water Swimmer of the Year

3rd Laura Molyneaux – Fareham Nomads SC

2nd Maisie Macartney – Thanet SC (unable to attend)

1st Ella Dyson – Wycombe District SC

Swimmer of the Year

Pietro Forconi – Portsmouth Northsea SC (unable to attend)

Synchronised Swimmer of the Year

2nd Cerys Larsen – Reading Royals SSC (unable to attend)

1st Laura Turberville – Witney & District SSC (unable to attend)

Water Polo Player of the Year

2nd Lily Turner – Crawley SC (unable to attend)

2nd Olivia Henderson – Mid Sussex Marlins / Brighton SC / Worthing SC (unable to attend)

1st Worthing U15 Water Polo Team – Josh Luff, Jamie Bond, Owen Street, Maximilian Hubrich, Matthew Smith, Rico Newman-Morgan (unable to attend), Zach Kingett, Aidan Johnson (unable to attend), Matthew Johnson, Henry Broadhurst, Alastair Roberts (Coach), Steve Bond (Assistant Coach/Team Manager)

The following awards will be presented by Ray Hedger, Past President and Past President of the Amateur Swimming Association:

Youth Volunteer of the Year

Henry Russell-Ross – Beacon SC

Volunteer of the Year

Nichola Williams – Portsmouth Victoria SC

8.2 President's Plate (Jeff Cook Memorial Plate)

The President, Jenny Gray presented the Jeff Cook Memorial Plate. The Jeff Cook Memorial Plate recognises outstanding contributions to the Region. The Plate was awarded to Stephen Fuller (Witney & District Synchronised SC).

Stephen Fuller was awarded the President's Plate for his services to Synchronised Swimming.

9 Elections and Installations

9.1 President 2019-20 *(The motion agreed at 7.3 extends this to 2021)*

Terry Norris (Chalfont Otters SC) was elected as President for 2019-21.

Council endorsed the installation.

Terry Norris presented Jenny Gray with a Past President's Medal.

9.2 Vice President 2019-20 *(The motion agreed at 7.3 extends this to 2021)*

No nomination had been received.

Council authorised the Regional Management Board to arrange the appointment of the Vice President.

9.3 Members of the Regional Management Board (4)

Elected to serve until 2022: *(The motion agreed at 7.3 extends this to 2023)*

Carys Jones (Leatherhead SC)
Alan Lewis (Leatherhead SC)
Roger Prior (Eton College SC)
Sara Todd (Reading SC)

9.4 Regional Delegates to the Swim England Council Meeting (14)

The delegates will also become the Region's representatives on the Swim England Members' Forum. Delegates were reminded that the President and the Chairman of the Regional Management Board are automatically Members of the Swim England Members Forum.

The candidates for election are:

Eileen Adams (Amersham SC)
John Davies (Black Lion SC)
Susan Harrison (Slough & Eton Dolphins)
Janet Hedger (Woking SC)
Ray Hedger (Woking SC)
Christopher John Lee (Farnham SC)
Alan Lewis (Leatherhead SC)
Mollie Lewis (Leatherhead SC)
Roger Prior (Eton College SC)
Peter Robinson (Sevenoaks SC)
Shelley Robinson (Sevenoaks SC)

No election was necessary. Council authorised the Regional Management Board to appoint one further delegate.

10 Appointments

10.1 Examiner(s) (or Auditor(s) as appropriate) of the Regions Accounts

Council **agreed** the Regional Management Board's recommendation to re-appoint Charterhouse Accountants.

10.2 Custodians of the Region's Property

Mrs S Green, Mr E Lyne, Mr J Ramsay and Mrs M Tuppen remained in post.

11 Vote of thanks to the Scrutineers

The Chairman proposed a vote of thanks to Janet Hedger and Mollie Lewis.

12 Vote of thanks to the Chairman

Ray Hedger proposed a vote of thanks to the Chairman, Roger Penfold, and gave congratulations on a very successful meeting.

The meeting closed at 13.38

APPENDIX 1

SWIM ENGLAND SOUTH EAST REGION

ANNUAL COUNCIL MEETING - 15 SEPTEMBER 2019

AGENDA ITEM 2 - MATTERS ARISING ON THE MINUTES

Minute 4.1

The Regional Management Board, and the Region's delegates to the Swim England Members' Forum, decided against raising the identified items from the Swim England's Annual Report as "starred items" at the Members' Forum/ASA Council in October 2018, not the least because of the change in emphasis of the national meeting. However, some of the identified points were raised in the "open mike" session following the close of the formal proceedings, and drew positive responses from the Swim England Senior Leadership Team, while others were raised in workshops prior to the meeting.

Minute 7.3

The Regional Management Board has considered the points raised at the 2018 Annual Council Meeting, arising on the motion only to publish the Annual Report and Accounts on the Region's website.

The Board has put forward a number of motions for changes to the Region's Constitution, in respect of aspects of annual council meetings. These are set out at item 6.1 on today's agenda.

In addition, the Board has agreed the following, which do not need rules to be changed, and which have been implemented for this meeting:

- circulation of all agenda material, to club secretaries and others, by electronic means;
- delegates' signed authorisation forms may be sent electronically to the regional office, by 12 noon on the last working day before the meeting.

Minute 9.2

Terry Norris was installed as Vice-President at the meeting of the Regional Management Board on 9 October 2018.

Minute 9.3

The Regional Management Board appointed William Long (Beacon SC) to fill the vacancy on the Board, as authorised by the Annual Council Meeting.

Subsequently, following a recruitment exercise, on 25 November 2018, the Board appointed Sara Todd (Reading SC) to fill the vacancy on the Board caused by the resignation of Jim Boucher.

Minute 9.4

Peter Robinson had stood down as a delegate to the Swim England Annual Council, in order to accommodate the President. Subsequently, Ellie Purvis had had to withdraw as a delegate, and Peter had been re-instated.