

Date: 01 September 2020

Swim England South East
c/o Freedom Leisure
The Paddock
1-6 Carriers Way
East Hoathly
East Sussex
BN8 6AG

07765 828180
office@southeastswimming.org
southeastswimming.org

Dear Colleague

Annual Council Meeting – 15 September 2020

Please find enclosed the Meeting Agenda for the Annual Council Meeting (ACM) of Swim England South East to be held on Tuesday 15 September 2020 as an online meeting, commencing at 7.00pm.

All information for the Annual Council Meeting, including the Annual Report and Accounts, is available on the website:

<https://www.southeastswimming.org/annual-council-meeting-2020/>

I would be grateful if you would ensure that your club's delegates have a chance to study the Annual Report, Accounts and Minutes of the last ACM in advance of the Annual Council Meeting.

To register electronically for the Annual Council meeting, Delegates should email their signed delegate authorisation slip to: bryony.gibbs@southeastswimming.org. Delegates will be sent the login information for the meeting. Delegates must register by **noon on Monday 14 September 2020**.

I look forward to seeing you and your club members at the Annual Council Meeting. Please do not hesitate to contact me if you have any further questions.

Yours sincerely



Roger Penfold
Regional Management Board Chairman
Swim England South East

Contact:
Regional Manager (Bryony Gibbs)
Swim England South East
c/o Freedom Leisure
The Paddock
1-6 Carriers Way
East Hoathly

**East Sussex
BN8 6AG**

Enc.

Annual Council Meeting Agenda & Appendix

Previously circulated:

Authorisation form (s)

Draft Minutes of the Annual Council Meeting (ACM) held on 15 September 2019

c.c.

1. Trustees
2. Discipline Managers
3. Past Presidents