

Team Manager Update

May 2018

Team Manager Training

Module 2 Overnight stays and travelling abroad	12 th June	Medway Park Leisure Centre	6.30 – 9.30pm
Module 2 Overnight stays and travelling abroad	9 th September	Citygate Business Centre, Reading	1.30 – 4.30pm
Module 1 Local competitions	3 rd July	Guildford Spectrum	6.30 – 9.30pm
Module 2 Overnight stays and travelling abroad	13 th September	Havant Leisure Centre	6.30 – 9.30pm

To book visit the website for a booking form; <https://www.southeastswimming.org/workforce/team-managers/>

Regional Team Manager Conference 2018 – All disciplines

Sunday 10th June – Leatherhead Leisure Centre 9.30 – 2.45pm

This is an excellent opportunity to network with other Team Managers. The agenda will cover;

- Effective Recovery for Multi – Day Competitions
- Team Manager Behavioural Philosophies
- Understanding Emotional Intelligence/ Emotional Responses and their IMPACT
- What If Scenarios?

To book your place visit <https://www.southeastswimming.org/swimming/swimming-coach-development-opportunities-2-2/>

Safeguarding qualifications

All Team Managers must have a valid DBS check and a current safeguarding certificate. Swim England now accepts face-to-face and online Safeguarding training from professionals working in frontline roles with children and young people i.e. Teachers, Social Workers and the Emergency Services.

Individuals are asked to make sure they are familiar with Wavepower and reporting protocols before submitting proof of their professional training. This can take the form of a certificate and/or a formal letter from, for example, a Head Teacher/School confirming the staff member's completion of appropriate training.

Individuals must be working directly with children and young people on a day to day basis i.e. their Safeguarding training is therefore a crucial part of their role rather than individuals who may be working in roles such as Administrators, Receptionists and Caretakers/Cleaners. The region maintains a volunteer training calendar;

<https://www.southeastswimming.org/wp-content/uploads/2018/03/Volunteer-Training-Calendar-April-2018.pdf>

[SAFE-CIC \(Standard Training\) is a new online course accepted for Swim Mark accreditation.](#)

Risk Assessments and First Aid



Risk assessments should be completed for **every** event, templates are available on the website.



Team Managers should always ensure that they carry a first aid kit. Swim England would recommend the St John Ambulance Deluxe Sports First Aid kit, but alternatively a St John's Ambulance Universal First Aid kit would be sufficient.

There are a number of first aid courses run by reputable organisations which would equip the Team Manager with an appropriate level of knowledge, but Swim England would recommend St John Ambulance First Aid training where possible.



Support from the Sport and Recreation Alliance

As many will probably be aware, from **25 May 2018** the new law for data protection, GDPR, will be coming into effect. GDPR brings in new requirements on data controllers and data processors. Although most of the principles and terminology have not dramatically changed the GDPR enhances rights for individuals and introduces a number of additional obligations on organisations, in particular, greater transparency and accountability.

Sport England have commissioned the Sport and Recreation Alliance to lead a project to help support the sport sector meet the legislative requirements of GDPR. To access a toolkit to help you with this please see the link below;

<https://www.sportandrecreation.org.uk/pages/gdpr>

Contacts – Regional Club Development Officers

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