



Team Manager Update

October 2016

Team Manager Forum 2016

On Saturday the 24th September the annual Team Manager forum took place at the Holiday Inn, Guildford. This event was in its third year and it was great to welcome some new faces to the group.

We received three presentations;

- Social media
- Regional Off-shore Camp – Geneva 2016
- Making a protest abroad

We also shared experiences and advice on what to do with an unwell swimmer and the Team Manager/ Coach roles and expectations. All of the presentations can be found on the regional website;

<http://www.southeastswimming.org/workforce/team-managers/>

Team Manager Training dates

| | | | |
|--|---------------------------------------|------------------|--------------------|
| Module 1 Local Competitions | Wednesday 7 th December | 6.30 – 9.30pm | Surrey Sports Park |
| Module 2 Overnight stays and travelling abroad | Wednesday 11 th January | 6.30 – 9.30pm | Surrey Sports Park |
| Module 1 | TBC Shortly | TBC | Isle of Wight |
| Module 2 | TBC Shortly | TBC | Isle of Wight |

To book a place please e-mail Bryony.gibbs@swimming.org

Please be aware that if you are planning a trip abroad you require two Team Managers to completed module 2 before applying for your international permit. International permits need to be submitted at least 28 before.

Hot Topic

Permission to travel

Feedback from Clubs has been that Team Managers have been asked at passport control to see the written permission for each child to be taken out of the U.K.

Although the consent forms used by clubs often imply permission there is a concern that they may not be enough and they do not usually have the names of the Team Managers on the form. There is a sample template that can be amended on the gov.uk website.

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/348110/Letter_of_Consent_for_Minors_travelling_to_UK_Apr08.pdf

Team Manager Presenters

The region would welcome any experienced team managers that would like to express an interest in delivering some team manager training. This is a voluntary position with paid expenses.

For further information please contact kristie.jarrett@freedom-leisure.co.uk



Additional Training for Team Managers

As a Team Manager you are not required to update your team manager training, it is however, important that you attend a safeguarding course every three years (see Wavepower page 46 for further information) It is also a good idea to have some first aid training. You may be aware of some local training, however, the region maintains a volunteer training calendar which is available on the website;

<http://www.southeastswimming.org/wp-content/uploads/2016/09/Volunteer-Training-Calendar-October-2016.pdf>

Swim 21 clubs are eligible for support with some of the training courses, the criteria for this can also be found on the website;

<http://www.southeastswimming.org/wp-content/uploads/2016/03/CPD-Course-Subsidy-Form-2016.17.pdf>

The ASA produce a selection of good club guides, Team Managing, please see the link for the Team Manager Guide;

<http://www.swimming.org/assets/uploads/library/GCG%20Team%20Manager.pdf>

Off – Shore Camp Venues

We would like to hold a list of Off-Shore camp venues to enable clubs to share feedback. If you have arranged a trip in the last two years or have one planned please e-mail

Kristie.jarrett@freedom-leisure.co.uk with the below information

- Team Manager Name
- Contact e-mail address
- Venue
- Date of planned camp
- Feedback on past camps

This information will be put on the regional website.

Contacts – Regional Club Development Officers

Helen.mack@freedom-leisure.co.uk/ 07780332279 (Team Manager Training)

Kristie.jarrett@freedom-leisure.co.uk/ 07725201601 (Team Manager Forum and Update)

ASA Club Development Officer; Rosa Gallop; rosa.gallop@swimming.org/ 07824390075

South Division Officer Manager; bryony.gibbs@swimming.org (TM course bookings)