



Minutes

Annual Council Meeting

Minutes of the ASA South East Region Annual Council Meeting held on Saturday 10 September 2016 commencing at 11.00am at the Holiday Inn, Guildford

Present: 25 persons were present.

The Chair: The Chairman of the Regional Management Board, Roger Penfold, was in the Chair.

1 Apologies

Apologies for absence had been received from Beachfield Swimming Squad, Tandridge Aquarius Swimming Squad, Margaret Tuppen (Brighton SC/Sussex County ASA) and John Ramsey (Hart SC).

2 Welcome

The Chairman welcomed everyone to the meeting.

The Chairman then asked Council to stand in memory of Mike Firmin who passed away in May 2016. Mike was a stalwart of Synchronised Swimming and President of the former Southern Counties ASA in 1991.

3 Minutes

The minutes of the Annual Council Meeting held on 12 September 2015 were approved as an accurate record.

Matters Arising

There were no matters arising.

4 ASA Business

4.1 ASA Annual Report and Accounts 2015 - 2016 and Financial Review for the Period ended 31 March 2016

The Chairman requested that delegates "star" any pages within the report for discussion. The following pages were 'starred':

ASA Annual Report

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| Page 20 | The ASA did not itself "recruit" the additional 500 Masters. (Shelley Robinson – Sevenoaks SC) |
| Page 48 | Despite a major revamp, the swimming.org website is still very difficult to navigate. (David Greenaway – Fareham Nomads SC) |
| Page 52 | As a result of a questions raised last year the report now shows where income has come from. This shows that more money is being generated from within the sport through Membership and Courses than is coming from external sources. That is not recognised by the ASA at a national level, and calls into question the activities driven by the Group Board. (John Davies – Black Lion SC) |

ASA Accounts

Page 13-14 The solvency of both the Association and Consolidated Balance Sheets appears to rely heavily on the current market values of the freehold and leasehold property (note 12 pages 28 and 29), the collectability of the trade and other debtors (note 15 page 31), and the amounts owed by group undertakings (note 15 page 31).

Are all members of the Group Board satisfied that the current open market value of the freehold and leasehold property is at, or above, the amounts included within the accounts as the net book values for these assets as at the Balance Sheet date?

Of the trade and other debtors outstanding at the Balance Sheet date, which, if any, remain outstanding at the date of this question? Please also advise whether any provisions for bad or doubtful debts are required in relation to any of the amounts owed by trade and other debtors.

We note that amounts owed by group undertakings include the following:

ASA Swimming Enterprises Limited	£372,000
High Performance Swimming Limited	£ 39,000
British Swimming Limited	£ 26,000

TOTAL **£437,000**

How is the balance of £196,000 in respect of amounts owed by group undertakings made up please?

Of the amounts owing at the Balance Sheet date by group undertakings, please would you advise, by debtor, how much has been repaid since that date and the amount currently outstanding from each party. Please would also advise whether any provisions for bad or doubtful debts are required in relation to any of the amounts owed by group undertakings. (Chris Lee – Farnham SC)

Page 31 Debtors. Will these be recovered in a short amount of time? (Chris Lee – Farnham SC)

Page 41 Following the departure of several senior employees, we would like to know what the cost of these redundancy packages is to the members. Also, is the ASA proposing to improve recruitment processes to prevent these things happening in future? (Alan Lewis – Leatherhead SC) (supported by Susan Harrison – Slough & Eton Dolphin SC)

Page 41 The figure of £639,000 spent on consultancy seems very high for a well-established body. Can a breakdown be provided of what this is for? (Ray Hedger – Woking SC)

Page 41 Compensation income in 2014/15 is should as £267,000, what is this? (Jim Boucher – Guildford Water Polo Club)

It was decided that relevant points would be referred to ASA Council under 'starred items'.

4.2 Proposals for changes to ASA laws.

No proposals had been received.

5 ASA South East Region Annual Report 2015-16

Council received the Annual Report of ASA South East Region for the period 01 April 2015 to 31 March 2016.

No questions were received in advance of the meeting.

The Report was **accepted** *nem con*.

6 ASA South East Region Financial Statements 2015-2016

Council received the Annual Accounts of ASA South East Region for the period 01 April 2015 to 31 March 2016.

The Annual Accounts were **accepted** *nem con*.

7 Motions to Council

7.1 Proposals to change Regional Rules

Proposal by Management Board

10.4.1.1 of the constitution to be amended by substituting 4 for 3 (custodians)

The motion was **agreed** *nem com*.

7.2 Additional proposals to change Regional Rules:

None received

7.3 Other Motions

To extend Roger Prior's service as the Sport Governing Board Representative from 2017 to 2018.

Roger Prior was elected in 2013 as the South East Region's Sports Governing Board (SGB) representative for 4 years. This was the first election to this Board and all representatives were elected at the same time. Due to this, it was decided by the SGB that the retirement dates be amended to allow members to retire in rotation, thus ensuring continuity on the SGB. SGB had decided that Roger Prior's retirement date would be 2018. The Regional Management Board asked that Council formally recognise that Roger's term of office has been extended.

The motion was **agreed** *nem com*.

8 Awards

8.1 President's Plate (Jeff Cook Memorial Plate)

Mike Lambert presented the Jeff Cook Memorial Plate. This Plate recognises outstanding contributions to the Region and is presented to one of the longest standing members of the Regional Management Board, who is retiring today, Ray Hedger.

The Chairman also added his personal thanks to Ray Hedger, who had not sought re-election this year. Ray Hedger had been President of the Region in 2012/13 and was the first national ASA President from this Region, in 2014/15. Ray sat on the ASA Committee in 2005 and the Board from 2005-2013. Ray had been County President in 1987 and 2001 and a Member of the SCASA (Southern Counties ASA) Executive Committee from 1982 to 2000. Ray had started as a swimming teacher and coach and had been involved in Swimming for over 45 years. Ray's wealth of experience would be missed.

9 Elections and Installations

9.1 President 2016 – 2017

Jane Davies (Black Lion SC) was elected as President for 2016-17.

Council endorsed the installation.

Jane Davies presented Mike Lambert with a Past President's Medal.

9.2 Vice President 2016-17

Eileen Adams (Amersham SC) was elected as Vice President for 2016-17.

Council endorsed the installation.

9.3 Members of the Regional Management Board (4)

Elected to serve until 2019:

James Boucher (Guildford WPC)

Carys Jones (Dorking SC)

Alan Lewis (Leatherhead SC)

Roger Prior (Eton College SC)

No election was necessary.

9.4 Regional Delegates to the ASA Council Meeting 14th October, Coventry (14)

James Boucher

Jane Davies

John Davies

Susan Harrison

Janet Hedger

Ray Hedger

Alan Lewis

Mollie Lewis

Edward Lyne

Roger Penfold

Ellie Purvis
Peter Robinson
Shelley Robinson

No election was necessary. Council authorised the Regional Management Board to appoint one further delegate.

10 Appointments

10.1 Examiner(s) (or Auditor(s) as appropriate) of the Regions Accounts

Council **agreed** the Regional Management Board's recommendation to re-appoint Charterhouse Accountants of Beaconsfield.

10.2 Custodians of the Region's Property

Mrs S Green, Mr E Lyne, Mr J Ramsay and Mrs M Tuppen remained in post.

11 Vote of thanks to the Scrutineers

The Chairman proposed a vote of thanks to Janet Hedger and Mollie Lewis.

The meeting closed at 11.42am.