

## **Regional Management Board**

Minutes held on Monday 10<sup>th</sup> June 2014, commencing at 1900  
Guildford Spectrum, Guildford

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<b>Present:</b>	Roger Penfold (RFP)	Chairman
	Jim Boucher (JB)	Board Member
	Ray Hedger (RH)	Board Member
	Chris Lee (CL)	Board Member
	Alan Lewis	Board Member
	Roger Prior (RGP)	Board Member
	Shelley Robinson (SR)	Board Member
	Geoff Stokes (RGS)	Board Member
	Darren Wilmshurst (DW)	Board Member

### **Also in attendance (non-voting):**

Stacey Gurney (SG)	Minute Taker
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### **51 Apologies**

Apologies had been received from:

John Davies (JD)

Ivan Horsfall-Turner (IHT)

Gary Shields (GS)

### **52 Minutes of Meeting held on 12<sup>th</sup> May 2014**

The minutes from 12<sup>th</sup> May were agreed as a true record with corrections to the following:

40.3.6 "Mike" Lambert for "Mark" Lambert

44.4 *Rewording of sentence*: range of implications "of new proposal" such as...

44.5 *Rewording of sentence*: losing them to other sports". Clubs current situation

47.61 *Substitute* "agreed by technical director and promoter" for "as approved by technical

50.1 Date of Next Meeting "Tuesday"

**Action BG**

### **53 Matters Arising**

#### **39/30 Hampshire Facilities' Report**

It was noted that the Region's and Hampshire's logos now appeared on the version of the report on the website.

#### **39/34 Diving**

The Chairman reported that he had written to the Chairman of the Sport Governing Board about the diving beacons.

#### **42 Finance Report**

JB and CL referred to 2 swimmers selected to compete in the European Deaf

Championships and enquired whether the Region could support them financially, given the funding available for disability. RGP pointed out that deafness was not identified as a disability by the ASA/British Swimming, and so he doubted whether the identified funds could be so used.

Agreed: To ask the Disability Group to report back on opportunities to support athletes financially, together with any other proposals for the use of the identified funds.

**Action: RGP to raise with Disability Group**

#### **43 Future Employment/Management of Regionally funded staff**

RFP reported receipt of a further e-mail from Jane Nickerson of the ASA, about which he would report to the Board at the next meeting.

#### **44 Potential [Swimming] Competition Changes 2015**

The Board again discussed the issues arising from the consultation paper on proposed competition changes.

RGP reported that the Coaches' Panel had expressed broad support for the proposed changes and had sent queries in regarding concerns of rules on qualifying events. There was considerable concern that the small window for nationals' qualification would have an impact on events, and possible club finance. The coaches did not want zonal meets unless times achieved counted toward the British Championship qualification. RGP said that would circulate the coaches' collective view.

As far as RGP knew, the Swimming Group had not met to discuss the matter further.

It was noted that the ASA had extended the consultation period to 14 June 2014, as it appeared that the paper had not initially reached all clubs in reasonable time.

The Board discussed whether it should comment in response to the consultation paper, RFP suggesting that the Board might want to see a delay in implementation until the start of the 2015/16 season. This would allow a reasonable period for those presently in the sport to adjust to the changes, and allow the governing body to ensure better understanding of what was involved. It was agreed to respond in this way.

**Action: RFP to respond to consultation**

#### **49 Conflict of Interest declarations**

RGP indicated that he had sought advice from the ASA office on this, but had yet to receive a response.

#### **49 Award of medals**

The Board again discussed this issue. RGP reported that the award of medals in the limited number of regional Disability events was governed by a national regime. RGS observed that a full slate of medals was now awarded in age groups in regional Masters' events. It seemed, however, that in regional Open Water events, the rule of "minus one" was still practiced. While acknowledging that this was a matter for each discipline, Members supported the concept of a full range of medals per event/age group at competitions promoted by the Region.

**Action: RFP to advise the Open Water Manager of the Board's view**

#### **49 Banners**

SR advised that she was working with IHT on sourcing and pricing banners and table runners.

#### **54 Aquaforce Awards**

The Board agreed that RH, SR and RFP would make up the regional panel to review the Aquaforce nominations and select regional winners.

The Region would announce its winners on 18 August 2014, with presentations at the ACM. Regional winners would go forward to National Awards, to be announced on 18 October.

#### **55 Draft Accounts**

RFP advised that draft accounts had been received from Charterhouse at the end of the previous week. Arrangements were being made for the Finance Sub-Group to discuss the draft accounts, with a view to circulation to the Board well before the next meeting. The accounts would be submitted to the Board for formal endorsement, for submission to the ACM, at the next meeting.

**Action: Finance Sub-Group**

#### **56 Annual Council Meeting**

The Board was reminded that the Annual Council Meeting was arranged to be held on 13 September 2014, at Holiday Inn, Guildford, commencing at 11am.

There would be elections for the Vice-President, 4 Board Members and delegates to the ASA Council. Board Members were reminded of the desirability of their being elected as delegates for ASA Council. Nomination papers would be circulated before the end of June 2014.

RFP and RGP would draft a proposal for a change in the constitution to reflect the closing of the regional office.

**Action: RGP & RFP**

#### **57 Draft Annual Report**

RFP reported that SR had very kindly agreed to draft the discipline content of the Annual Report, from material already to hand. He was asked to explore whether the Divisional Business Manager wished to contribute to the annual report, in the way regional directors had in the past.

**Action: RFP to raise with AU**

#### **58 Regional Talent Camps**

RFP pointed out to the Board that the Region had "inherited" [swimming] regional talent camps from the English Talent Programme. As a result there were employee costs/charges to be met, and more information was needed as to what the previous practices had been.

RFP commented that any practices adopted needed to be replicated across all

disciplines. In due course, in order to draft a policy for payments, input would be needed from the Development group and the Finance Sub-group.

**Action: BG to discuss with Rosa Gallop.**

## **59 Affiliations**

### **New Affiliations**

Peninsula SC (constitution & application not yet approved by Kent County ASA). The Board felt that the Club's name would need greater geographical definition.

### **Resignations**

None

### **Enquiries**

Southampton University SC

University of Sussex SC

### **Transfers**

None

### **Change of Name**

None

## **60 Correspondence**

RFP circulated an e-mail from John Carrie about the Swim21 Panel, from which it was noted that he had stood as Chairman, to be succeeded by Jane Davies. Agreed to thank Mr Carrie for his services with the swim21 panel.

**Action: RFP to write to John Carrie**

Correspondence from Mr A Lobley of Atlantis SC was circulated: Mr Lobley regarding regional championships was circulated with the agenda. Mr Lobley stated:

"I am very uncomfortable with the swimmeets.org website. I don't understand why we have to go through to this site when it is as I understand (I am happy to be corrected) owned by a member of the Regional Board. I feel it is very unfair to the whole of South East Swimming that this happens and would request that this is discussed at your next meeting in detail. Not only is it not politically correct it is also extremely difficult to navigate and is slow in uploading information."

Members observed that Swimmeets.org were contractors to the Region, for meet management, free of charge. After discussion, the Board agreed that it was comfortable with the arrangements with the current contractor for meet management.

**Action: RFP to advise Mr Lobley**

## **61 ASA Group & Sport Governing Board Minutes**

The Board noted the minutes of the ASA Group Board held on 20 May and Sport Governing Board on 17 May 2014. RGP and RH drew attention to particular minutes.

## **62 ASA Regional Chairman Committee**

The Board received the notes of the Regional Chairmen's meeting held on 12 May

2014. RFP advised that the notes of the Chairmen's Committee also held on 12 May were not yet available.

### **63 DBM Report**

The Board received a report from the DBM, in which she identified that, on age of pools' criteria, the next priorities for facilities reviews would be Kent and Sussex. The Board noted that the score for Surrey facilities was only marginally better than Kent and Sussex.

It was agreed to approach the Kent, Surrey and Sussex county associations, to enquire whether they would be interested in becoming partners, financially, in respect of a facilities review of their area, on the basis that only one such review would be funded by the Region annually.

**Action: RFP to contact county associations**

### **64 AOB**

#### **Commonwealth Games**

The Board agreed to alert the membership to Commonwealth Games tickets available from the ASA on the website and by email out to counties.

**Action: BG to arrange**

#### **Harold Fern & AH Turner Awards**

Nominations had been sought for the above awards, for which revised criteria had been devised. Clubs would send nominations in to regions. It was noted that the Board could review nominations at its next meeting.

**Action: BG to put advert on website**

#### **ASA Club Conference**

RFP reported that the ASA was not happy with the response to its e-mail to clubs about the Club Conferences: statistics suggested that the e-mail had not even been opened in many instances! RFP invited the Board to comment on the ASA's strategy for communication with clubs and the club conferences more generally.

CL suggested that a weekly email providing greater information to all officers in the club, including lists of what had been added to the website, with relevant links.

SR observed that there was a significant time lag on items appearing on the website, so that a lot of material was out of date to relevant readers.

RFP questioned whether the ASA sent its messages to the right people.

RGP informed colleagues that the ASA had started 'phoning clubs regarding the conference. He commented that the published material about the conference was very vague.

RGS asked whether there was sufficient motivation/attraction for people to read about the conference.

RFP suggested more marketing: the CDO could go into clubs and ask what they wanted

RH commented that the spread of venues did not favour the South

Members felt that charging for the conference made it less appealing, given fuel and other costs such as child care.

### **ASA Council**

RGS asked whether topics for the conference before the ASA Council had been disclosed. RGP replied that the topics had not be disclosed, but he believed that there would be discussion of what regions wanted from the ASA.

### **ASA Consultation Papers**

CL informed board of analysis of what happens if 31<sup>st</sup> December was cut-off date, with interesting summaries relating to earlier birthday sport people having better opportunities.

### **National Club Raffle**

RFP advised that a suggestion made to him by CL would be included on the agenda for the next meeting.

### **Funding athletes**

CL referred to funding for exceptional athletes, another matter to be discussed at the next meeting.

**Action: RFP to ensure inclusion on the agenda of the above matters**

### **Water Polo**

AL advised the Board of a Water Polo Group meeting on 15 June 2014, with x2 coaching conferences.

### **Diving**

The Board noted the success of regional divers at the National Skills event on 3/4 May 2014, and wished to congratulate them.

**Action: RFP to contact Frank Clewlow**

## **65 Date of Next Meeting:**

Wednesday 9<sup>th</sup> July at 1900 at the Holiday Inn, Guildford.