

ASA South East Region

Swimming Coaches Forum: Terms of Reference

Role

1. To give advice and assistance to promote the development and improvement of swimming within the Region.
2. To provide opportunities for senior coaches to exchange views and information;
3. To provide liaison with coaches within the Counties, providing views and information both from the coaches in each County to the Forum and from the Forum to the County coaches in each County;
4. To link into ASA Talent for exchange of information and views;
5. To liaise with the SER Swimming and Development Groups;
6. To work towards improvement of SER Championships;
7. To provide general guidance and review conditions and selections for overseas camps.

Composition

1. Twelve coaches to be appointed through open recruitment;
2. In addition the following may attend:
 - a. Chairman who may be coach and a member of the Forum or someone external;
 - b. ASA staff members: Talent Officer, Club Development Officer and Regional Club Development Officers (or equivalent posts should these be changed/renamed);
 - c. SER volunteers: who can liaise on matters such as Swimming Events, Camps and Development issues;
 - d. Minute-taker provided by SER.

Appointments

1. Twelve coaches to be appointed by open recruitment with notice and application forms on the ASA South East web-site;
2. Appointment will be based on the best fit to the criteria in clauses 3 and 4 below;
3. Individual coaches will meet the following:
 - a. Level 3 coach or higher;
 - b. Coaching at a club in the South East Region;
 - c. Able to attend six Coaches Forum meetings per year held during the day;
 - d. Agrees to liaise and distributes information with the other coaches within their County to provide a two-way transfer of information.
4. In addition the coaches as a whole will include:
 - a. At least one coach from each County/Sub-Region;
 - b. Not more than one coach per club;
 - c. The coach of the Beacon swimming programme;
 - d. Coaches who regularly produce swimmers that win medals at National Championships;
 - e. At least one coach involved in the development of age-group swimmers;
 - f. At least one coach from a Swimming Network.
5. Coaches will be appointed for three years. Four coaches will stand-down each year but may re-apply.
6. The Forum will appoint the selection panel which will consist of at least four coaches, one ASA staff member who normally attends, and one SER volunteer who normally attends.
7. The Forum will appoint a Chairman, who may be a member of the Forum or an independent, to serve for one year, but who may be re-appointed.