

Team Manager Update

April 2016



Introduction

New publication

Welcome to the first edition of our 6 monthly Team Manager update. The aim of this publication is to provide up to date information, share useful

links and to highlight good practice within team management whatever the aquatic discipline.

Useful links

- **Wavepower 2016**
<http://www.swimming.org/asa/clubs-and-members/safeguarding-children/>
- **Child Protection in Sport Unit**
<https://thecpsu.org.uk/resource-library/2013/safe-sport-events-activities-and-competitions/>
- **ASA Social Media Guidance**
[http://www.swimming.org/assets/uploads/Guide to Social Media.pdf](http://www.swimming.org/assets/uploads/Guide_to_Social_Media.pdf)
- **Team Manager Good Club Guide**
<http://www.swimming.org/volunteering/volunteer-resources/>
- **Sport England Club Matters**
<http://www.sportenglandclubmatters.com/>

Team Manager Forum 2016

Saturday 24th September 11am-4pm Holiday Inn, Guildford

- Social media workshop
- Making a protest- what are the right questions?
- Turning objectives to reality on an off-shore camp
- Sharing good practice

We are now taking bookings for this event. The form is available in the team manager section on the website.

<http://www.southeastswimming.org/workforce/team-managers/>

Safeguarding overnight stays

Room allocation on overnight stays can be a challenge. The guidelines we ask clubs to use are the ones in Wavepower and the more detailed advice in Safe Sport Events, Activities and Competitions which is written by the CPSU.

“An 18 year old is legally an adult and we would recommend in most cases that adults do not share rooms with children. However, if you have two swimmers who are swimming friends and one is 17 and the other has just happened to turn 18 as long as the parents of the 17 year old and the 18 year old themselves are comfortable we would not want to stop 2 swimming friends sharing a room.

So as long as consent in place and clear understanding that the 18 year old is not viewed a “responsible adult” and that any concerns are reported in accordance with the responsible staff on the trip that is fine. If the 18 year old didn’t know the 17 year old then we would say a definite no. And clearly if the 18 year old held any position of responsibility on the trip a no.”

Off Shore Destinations

To support clubs with their planning for off-shore trips we would like to keep an up to date list of clubs and destinations on the website. If you are happy to share your experiences with other Team Managers, please send your camp destination with a contact name and e-mail address to; Kristie.jarrett@freedom-leisure.co.uk

Team Manager Training

<i>Date</i>	<i>Module</i>	<i>Venue</i>	<i>Time</i>	<i>Booking contact</i>
Wednesday 4 th May	1	Windsor Leisure Centre	6.30-9.30	bryony.gibbs@swimming.org
Thursday 12 th May	1	White Horse Tennis and LC, Abingdon	6.30-9.30	bryony.gibbs@swimming.org
Thursday 19 th May	2	White Horse Tennis and LC, Abingdon	6.30-9.30	bryony.gibbs@swimming.org
Saturday 4 th June	1 and 2	Holiday Inn, Sevenoaks		john.king@kentswimming.org Kent ASA
Tuesday 14 th June	2	Windsor Leisure Centre	6.30-9.30	bryony.gibbs@swimming.org

Team Manager Presenters required

We are currently looking for qualified Team Managers to register to be presenters. The expectation would be to run 2 or more courses for the region per year. This is a voluntary position with paid expenses. If you are interested in sharing your knowledge and experience please visit this link for further information/to register; <http://www.swimming.org/volunteering/volunteer-training-development/> and e-mail helen.mack@freedom-leisure.co.uk

International Permit

The new Team Manager 2 module has more information on the application for an international permit, here is a link for more information <http://www.swimming.org/asa/clubs-and-members/frequently-asked-questions/faq-international-permits/172/>. Permits must be requested 28 days before travel and all staff should be ASA DBS cleared and have attended training.

Team Management Opportunities for the region

- Regional coach workshops 11th/12th/25th/26th June 2016
- Regional talent camps – 3rd/4th/ 17th/18th September 2016
- Open water pool skills camp – 11th September
- Off-shore camp Jan/Feb 2017 – Male Assistant Team Manager. Application process will be available from September (this must be a level 2 qualified Team Manager and ideally would have attended the Regional Team Manager Forum in September 2016)

Please contact Kristie.jarrett@freedom-leisure.co.uk for further information.

Contacts – Regional Club Development Officers

Helen.mack@freedom-leisure.co.uk/ 07780332279 (Team Manager Training)

Kristie.jarrett@freedom-leisure.co.uk/ 07725201601 (Team Manager Forum and Update)

ASA Club Development Officer; Rosa Gallop; rosa.gallop@swimming.org/ 07824390075

South Division Officer Manager; bryony.gibbs@swimming.org (TM course bookings)