

18 Derby Square, Loughborough, LE11 5AL
Tel: Aquamark & National Curriculum 01509 618722/695
Tel: Course Details & Exams 01509 618699
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e-mail: educationandawardingbody@swimming.org

Dear Tutor

Re: 2007 Up-skilling for the SWIMMING TEACHING strand of UKCC

As an ASA swimming tutor you may wish to up-skill in order to deliver the teaching strand of UKCC which involves attending a training day and sitting a technical paper.

Training has been arranged as follows:

Swimming Teaching (Level 1 and 2 ONLY)		2007
(Places on a first come first serve basis and limited to 30 per venue)		
Wales	South possibly Cardiff	Tuesday 5 June
North East	Leeds / Venue to be confirmed	Thursday 7 June
North West	Crown Plaza, Chester (TBC)	Sunday 10 June
East Midlands	Hilton, Nottingham City (TBC)	Wednesday 13 June
West Midlands	RWS, Wolverhampton	Saturday 16 June
South East	Exeter / Venue to be confirmed	Thursday 21 June
London/South East	K2 Crawley	Saturday 30 June
Eastern	Cambridge / Venue to be confirmed	Wednesday 27 June
North East	Benfield School, Newcastle	Tuesday 3 July
South West	Holiday Inn, Gloucester (TBC)	Thursday 5 July

The actual venue will be confirmed when you receive your acceptance letter.

Arrival 9.30am for a prompt 10.00am start. The day will consist of approximately 3 hours of information regarding the new UKCC qualifications/syllabuses plus a requirement to sit a technical paper at the end of the day. The paper will be of 2 hours duration and the percentage mark achieved will determine the Level (1 and/or 2) of course you will be qualified to tutor.

This current phase of training is FREE with those attending only having to pay their own expenses. If you are unable to attend any of the above opportunities there may be further opportunities available but these venues/dates may incur a charge.

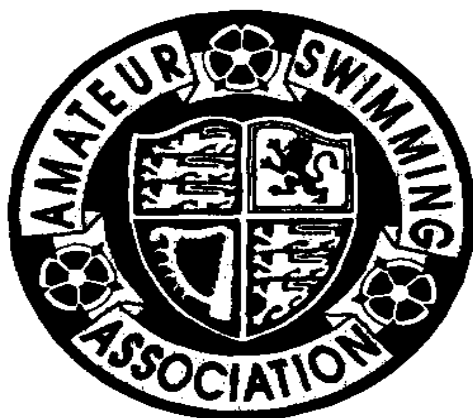
The course syllabuses can be downloaded off the web-site www.britishswimming.org click onto 'teachers & coaches' 'UKCC'. The technical paper will test your competence as a tutor in Unit 2 of the Level 1 syllabus and/or Units 3, 4 and 5 of the Level 2 syllabus. By looking at the syllabuses you will be able to revise accordingly.

All tutors/assessors delivering any level of UKCC qualification are expected to have completed the A1 (D32/33) or IAPS Assessors Qualification. Tutors attending the up-skilling who do not have the relevant assessing qualification will be given a specific timeframe in which to achieve. This will be discussed at the training day.

Please complete the attached form **URGENTLY** and return immediately as this is required by Friday 15 December 2006.

Yours sincerely

Jane Saddington
Awarding Body Manager



Up-skilling Training Swimming Teaching

NAME _____

VENUE _____

DATE _____

Please tick as appropriate

I will not be attending the up-skilling training day for swimming teaching

I previously attended the up-skilling training for COACHING and only need to sit the technical paper for swimming teaching

I would like to attend the above up-skilling training in order to deliver ASA UKCC Swimming Coaching qualifications at Level 1 and/or Level 2

I hold the following qualification(s):

D32/D33

A1

IAPS Assessors

D34

V1

V2

Please complete and return **URGENTLY** to Jane Saddington, ASA Education and Awarding Body Manager, 18 Derby Square, Loughborough, Leicester, LE11 5AL as this is required by Friday 22 December 2006.

