



KENT COUNTY AMATEUR SWIMMING ASSOCIATION

OPEN DAY

SUNDAY 10th DECEMBER 2006

OAKWOOD HOUSE, OAKWOOD PARK, MAIDSTONE, KENT. ME16 8AE. TEL: 01622 626600

AGENDA

(APPLICANTS FROM KCASA CAN ATTEND ALL AVAILABLE SESSIONS. APPLICANTS FROM OTHER COUNTIES CAN ATTEND SESSIONS 2 AND/OR 3 ONLY- BOOKING FORM TO BE COMPLETED ACCORDINGLY)

9.30am - Tea, coffee and biscuits

Meet and greet session

10.00am – 11.00am Session 1

Coaches and administrators – 2007 County Championships

An opportunity for all club coaches and club administrators to understand the processes of the 2007 County Championships, from picking up your entry packs to receiving your medals and trophies!

CLUB ENTRY PACKS MUST BE COLLECTED AT THIS MEETING.

11.15am – 12.30pm Session 2

Swim21 – The Re-launch

Alex Message (RDO South East Region) will be presenting the new Swim 21 format. This session is open to coaches, club administrators, parents and swimmers from both Kent rural and Kent London. Everybody should attend as failure to secure this aqua mark for your club could result in your club losing pool hire time as well as other benefits. Parents and swimmers can also attend to find out how their clubs are progressing.

12.30pm – 1.25pm Lunch

Buffet lunch is available from Oakwood House for £9.95 and payment must be made payable to Kent County ASA at the time of session booking. Availability cannot be guaranteed due to the busy nature of the Christmas season.

Delegates are therefore advised to bring their own lunches.

1.30pm – 4.30pm Session 3

Safeguarding and Protecting Children Workshop (previously Child Protection)

A workshop required to be attended within the **Swim21** accreditation. Any coach, administrator or helper should be attending this workshop to understand best practice for safeguarding and protecting minors in your charge. For delegates of clubs who are Swim 21 accredited or, actively working towards Swim 21 (as verified by your Regional Development Officer) a charge of £5 applies, for the remaining delegates of swimming clubs a £10 charge applies.

Booking Forms are attached or are available from:

Mrs Jennifer Verhorevoort. Kent County ASA Development Officer

184 Wilmot Road, Dartford, Kent. DA1 3BS

Telephone: 07843 230937 Email: jenniv@tiscali.co.uk

BOOKING FORMS MUST BE RETURNED TO THE DEVELOPMENT OFFICER BY FRIDAY 17TH NOVEMBER 2006.

CONFIRMATION OF BOOKINGS WILL BE SENT OUT BY THURSDAY 7TH DECEMBER 2006



KENT COUNTY AMATEUR SWIMMING ASSOCIATION OPEN DAY – 10TH DECEMBER 2006

BOOKING FORM

FOR EACH SESSION YOU ARE ATTENDING EVERY DETAIL MUST BE COMPLETED

SESSION 1 - COACHES AND ADMINISTRATORS – 2007 COUNTY CHAMPIONSHIPS

<u>NAME OF ATTENDEE</u>	<u>CLUB</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>	<u>EMAIL</u>

SESSION 2 - Swim21- THE RE-LAUNCH

<u>NAME OF ATTENDEE</u>	<u>CLUB</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>	<u>EMAIL</u>

SWIM 21 – THE RE-LAUNCH – CONDITIONS OF BOOKING

1. Spaces are limited and will be allocated on a first come, first served basis. However, in addition to this, Kent County ASA affiliated clubs will be given first refusal.

LUNCH - BUFFET LUNCH FROM OAKWOOD HOUSE

<u>NAME</u>	<u>CLUB</u>	<u>SESSIONS ATTENDED</u>	<u>TELEPHONE</u>	<u>EMAIL</u>

BUFFET LUNCH AT OAKWOOD HOUSE – CONDITIONS OF BOOKING

1. Payment must be made at time of booking
2. Spaces cannot be guaranteed. You will be advised before Thursday 7th December 2006 of booking availability.

SESSION 3 - SAFEGUARDING AND PROTECTING CHILDREN WORKSHOP

<u>NAME OF ATTENDEE</u>	<u>CLUB</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>	<u>EMAIL</u>

SAFEGUARDING AND PROTECTING CHILDREN WORKSHOP - CONDITIONS OF BOOKING

1. Payment must be made at time of booking
2. Verification of your Swim 21 status will be confirmed by your Regional Development Officer on the day of the event.
3. Spaces are limited and will be allocated on a first come, first served basis. However, in addition to this, Kent County ASA affiliated clubs will be given first refusal.

I DO NOT WISH MY EMAIL DETAILS TO BE USED FOR KENT COUNTY ASA COMMUNICATION PURPOSES (TICK BOX)