

ASA South East Region

Regional Management Board

A meeting of the Regional Management Board will be held on Wednesday, 12 March 2007 in the Conference Room at the Spectrum Leisure Centre, Guildford commencing at 19.00

A G E N D A

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| 1 | Apologies
<i>To receive any apologies from members unable to attend the meeting</i> | RGP |
| 2 | Minutes of meeting held on 15 February 2007
<i>To agree accuracy of minutes from the previous meeting</i> | Enclosed
RGP |
| 3 | Matters arising
<i>To consider any matters arising from the minutes not covered in the agenda and confirm action</i> | Enclosed
RGP/EK-C |

ITEMS FOR DECISION

- | | | |
|---|--|------------------|
| 4 | 2007/08 Action Plan
<i>To agree 2007/08 Action Plan</i> | EK-C
Attached |
| 5 | Diving
<i>To confirm appointment of Frank Clewlow as South East Region Diving Manager</i> | DG |
| 6 | Response to a letter from Isle of Wight Masters SC
<i>To agree the content of the response drafted by the Chairman</i> | RGP
To follow |
| 7 | Annual Dinner
<i>To decide who should preside at the annual dinner</i> | RFP
Attached |
| 8 | Annual Dinner Format
<i>To consider whether extra awards will be introduced this year</i> | ML
Attached |
| 9 | Finance - Petty Cash
<i>To consider whether the Region should create any petty cash arrangements, and, if so, agree mechanisms for controlling such accounts</i> | RFP
Attached |

ITEMS FOR DISCUSSION / INFORMATION

- | | | |
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| 10 | Website
<i>To discuss arrangements for completion of the website user survey</i> | ML |
| 11 | ASA Board Minutes
<i>To consider minutes of meeting held on 9 February</i> | RH |
| 12 | Affiliation of a New Club
<i>To note that the Officers had agreed the affiliation of a new club - Canterbury Christ Church University SC</i> | EK-C |
| 13 | AOB
<i>24 hours notice required</i> | RGP |
| 14 | Date of Next Meeting
<i>Tuesday, 17 April 2007 at the Spectrum Leisure Centre commencing at 19.00</i> | RGP |