

ASA SOUTH EAST REGION

SHADOW MANAGEMENT BOARD

Notes of meeting held at Spectrum Leisure Centre, Guildford on Sunday 10 April 2005, commencing at 10.00am and concluded at 12noon.

Present: Roger Prior (Chairman), John Davies, Daphne Geer, Ray Hedger, Janet Holdstock, Mike Lambert, Eddie Lyne, Trevor Marshall Bob Moys, Roger Penfold, Terry Ward.

Also present: Helen Mack, Alex Message (Regional Development Officers, ASA)

Apologies for absence: Lis Hartley, Alan Lewis.

- | | Action |
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| 104 NOTES OF MEETING HELD ON 7 MARCH 2005 | |
| Confirmed as correct record. | <i>ML to place in public area of website</i> |
| 105 MATTERS ARISING | |
| 90 Badge/logo | |
| Mike Lambert regretted that little progress had been made with the design of a badge or logo. Helen Mack indicated that her husband might be able to assist with the project. | <i>ML/HM to liaise</i> |
| 90 County roadshows | |
| Roger Prior advised that the Oxon & North Bucks roadshow would be held on 14.07.05. Bob Moys indicated that Surrey roadshow might not now be held on 13.06.05. Trevor Marshall sought a speaker to talk on regionalisation at the meeting of "rural" Surrey clubs on 20.04.05. | <i>ML/RGP to note</i> |
| AGREED: John Davies to speak on regionalisation at the "rural" Surrey clubs' meeting. | <i>JD/TM to note</i> |
| 106 ORGANISATION & ADMINISTRATION SUB-GROUP | |
| John Davies reported that the Organisation and Administration Sub-Group had not met since 07.03.05 | |
| 107 COMMUNICATIONS SUB-GROUP | |
| Roger Prior reported that, although the Communications Sub-Group had not met since 07.03.05, the script for the roadshow | |

required approval.

AGREED: That the script for the roadshows be circulated in advance of the next meeting of the Board, for endorsement thereat.

ML/RGP to draft and circulate

108 REGIONAL NEWSLETTER

Mike Lambert circulated a draft of issue 2 of the Newsletter, and reminded the Board of its purpose, primarily to inform participants, by means of distribution at competitions. Once approved, the Newsletter would be available on the website.

The Board thanked Mike for preparing the draft.

AGREED:

- 1 To approve the text, subject to any urgently advised (ie during 10.04.05) amendments, and format (2 A4 pages, stapled), of the Newsletter.
- 2 To make 100 copies of the Newsletter available to each county associations, for distribution to clubs and executive/management members.

*ML to finalise content
HM to arrange printing*

HM to arrange

109 FUTURE FUNDING FROM ASA

Roger Prior reported on correspondence with Ann Adams-King about future funding from ASAHQ to the regions. She had invited comments on draft proposals, to be submitted to the ASA Committee on 01.04.05. Most of the proposals had been a continuation of existing practices. However, it seemed that there was an expectation that the external funding for regional directors would be scaled down over the 4 year funding period, rather than being in place, as expected, over the full 4 year term.

Comments had been made to Ms Adams-King about this earlier than expected tapering of external funding. Ray Hedger advised that ASA Committee, in giving its general endorsement to the package of proposals, had acknowledged the concerns expressed on behalf of the Region.

Roger Prior indicated that the proposals envisaged no development funding for regions in the period 01.01.05 to 31.03.06. Eddie Lyne observed that SCASA had significant funds available for development, which he doubted would be spent by 30.09.05.

110 CONSTITUTION OF REGION

Ray Hedger circulated a draft constitution, based upon the present SCASA constitution, but amended to reflect the draft regional constitution endorsed at the ASA Council, which draft he also circulated.

AGREED:

- 1 Members to advise Ray Hedger of any suggested alterations. *All to action*
- 2 Ray Hedger to identify a set of key issues (eg will we have a president?) for discussion at the next meeting. *RH to produce*
- 3 That the draft constitution be made available on the password protected section of the website, on a "read only" basis. *ML to arrange*

111 SUB-REGIONAL BODIES/COUNTY ASSOCIATIONS

Roger Penfold reported that the [existing] Surrey County Association did not wish to become a sub-regional body. Mike Lambert advised that Hampshire did. Sussex were expected to consider the matter at a meeting later in the week. There had been no response, to date, from Kent.

The Board received an explanatory note (circulated with the agenda) about county associations and sub-regional bodies prepared by the Regionalisation Project Board, at the request of the Chief Executive, arising from discussion at the ASA Committee.

112 EQUIPMENT

The Board noted the master list of equipment (circulated with the agenda), from which the list of required IT equipment had been compiled, and submitted to ASAHQ. Helen Mack circulated copies of the latter list to those present.

The Board thanked Helen for compiling the list.

113 WEBSITE

Mike Lambert reminded the Board of the issue of webhosting, consideration of which had been deferred at the last meeting. Mike had sent comments to ASAHQ concerning the perceived deficiencies of the SportsCentric proposal.

In the meantime, the website had been developed, to allow

authorised persons themselves to load information onto the site.

AGREED: For the time being, to remain with the present webhosting arrangements.

ML to note

114 ASA COMMITTEE

Ray Hedger advised that, as the minutes had yet to be published, he could not report on the meeting of the ASA Committee held on 01.04.05

115 REGIONALISATION UPDATE MEETING

Roger Prior reported that the ASA had arranged a further regionalisation update meeting, at Birmingham, on 23.04.05.

It was also reported that free consultancy would be available to regions from Di Bishop, in connection with development plans.

AGREED: Roger Prior, Roger Penfold, John Davies (if available), Helen Mack and Alex Message to attend regionalisation update meeting.

*RGP to
notify
ASAHQ*

116 DISCIPLINE WORKING GROUPS

The Board acknowledged reports, circulated since the last meeting, from discipline working groups.

Roger Prior regretted that he had yet to convene **Disabilities Working Group**: he expected the group to meet in the week commencing 18.04.05.

117 ANY OTHER BUSINESS

A Roger Prior advised that he intended to attend part of the conference on LTAD in diving, arranged for 23/24.04.05.

B Helen Mack indicated that she was attending a meeting for the last time, before her maternity leave. The Board wished her well for her confinement.

118 APPOINTMENT OF REGIONAL DIRECTOR

Roger Prior advised that 6 applications had been received, and shortlisting would take place after the working day session.

(Roger Penfold withdrew from the meeting during discussion of this matter.)

RFP
19.04.05