

ASA SOUTH EAST REGION

SHADOW MANAGEMENT BOARD

Notes of meeting held at Spectrum Leisure Centre, Guildford on Tuesday 8 June 2004, commencing at 7.30pm and concluded at 9.20pm.

Present: Roger Prior (Chairman), John Davies, Daphne Geer, Lis Hartley, Janet Holdstock, Mike Lambert, Alan Lewis, Eddie Lyne, Trevor Marshall, Bob Moys, Roger Penfold, Peter Shaw, Terry Ward

Also present: Helen Mack, Mark Spelman (Regional Development Officers, ASA)

Apologies for absence: Ray Hedger.

- | | <i>Action</i> |
|---|--|
| 19 NOTES OF MEETING HELD ON 6 MAY 2004 | |
| Confirmed as correct record | <i>ML to place in public area of website</i> |
| 20 MATTERS ARISING | |
| 11 Circulation of information/documents | |
| It was reported that the SCASA Management Committee had consented to the creation of areas on the www.southernswimming.org website for Shadow Board business, material to be posted thereon on the authority of the Board Secretary. | <i>RFP/ML to note</i> |
| 18C Members' expenses | |
| Helen Mack advised that the issue of reimbursement of Board Members' travelling expenses was being discussed at ASAHQ. | |
| 21 VISIT BY CHIEF EXECUTIVE, ASA | |
| The Board noted that David Sparkes had agreed to give his presentation, about the future direction of the sport, at the next meeting, and considered whether to invite a wider audience to hear the presentation. It was felt that there would be little time to ensure adequate take up of the invitation. | |
| AGREED: To ask the Chief Executive to return to the Region in the Autumn, to give his presentation to invitees from clubs and county associations, preferably on a Sunday. | <i>RFP to alert D Sparkes</i> |

22 PLANNING FOR REGIONAL COMPETITIONS, 2005/6

The Board considered a report by the Secretary, circulated with the agenda, suggesting the formation of sub-groups to develop plans for competitions to be promoted by the Regions in the 2005/6 season. The Board recognised the value in proceeding in the way suggested, but felt that there should be an additional group to the list identified, for disability swimming. In addition, Members thought that there would be value in expanding the role of the proposed sub-groups, to address issues beyond regional competitions.

The Board endorsed the various points made in the report, but decided to subsume consideration of it into the discussion on the Project Plan (see 23 below).

23 PROJECT PLAN

John Davies introduced the “Plan to get to Regionalisation”, circulated with the agenda, the objective of which was to enable the Region to start work with the necessary structures and mechanisms in place immediately following its first Council meeting on 1 October 2005.

During full discussion, the Board observed that some sections of the plan might need to be completed earlier, in order to ensure best possible understanding by the likely Council membership. To that end, it was thought that the “boundary” between the “Definition” and “Implementation” phases might need to be advanced and the proposed roadshow brought forward to April 2005.

The Board acknowledged that an early start needed to be made on many aspects of the plan, and to that end proposed the establishment of “discipline” working groups (see 22 above), and sub-groups to drive parts of the agenda/plan. The Board was at pains to point out that

- the working groups/sub-groups being established at this time should not necessarily be seen as precedents for the future
- there will be a need to establish other sub-groups during the shadow period.

All to remember

The Board expressed its deep gratitude to John Davies for drafting the plan.

AGREED

- 1 To adopt the plan submitted, subject to the adjustments mentioned above

JD to revise, circulate

*revised
version*

- 2 To establish 7 “discipline” working groups, to be convened and chaired by the following Board Members, with terms of reference broadly in accordance with paragraph 5.6 of the project plan, to submit interim reports in October 2004 and final reports in January 2005:

Disabilities - Roger Prior
Diving - Daphne Geer
Masters - Lis Hartley
Open Water - Trevor Marshall
[Speed] Swimming - Mike Lambert
Synchronised Swimming - Roger Penfold
Water Polo - Eddie Lyne

*DG/LH/ML/
EJL/TM/RF
P/RGP to
note*

- 3 To invite county associations each to appoint a nominee, ideally not a member of the Board, to serve on each of the above working groups, the nominations to be reported at the next meeting of the Board.

*RFP to seek
nominations
from County
Secretaries*

- 4 To empower the above working groups to seek technical support/advice from sources of their choice.

*DG/LH/ML/
EJL/TM/RF
P/RGP to
note*

- 5 To appoint 2 sub-groups of the Board, to address the issues raised in paragraphs 5.2 and 5.9 of the project plan, as follows:

*JD/RGP to
action*

Organisation and Administration – John Davies (convenor), Ray Hedger, Janet Holdstock, Alan Lewis, Eddie Lyne, Bob Moys, Roger Penfold, Peter Shaw.

Communications – Roger Prior (convenor), Daphne Geer, Mike Lambert

24 SUB-REGIONAL STRUCTURE

The Board considered a report by the Secretary, circulated with the agenda, flagging up issues about a sub-regional structure for the sport, post 1 October 2005, and inviting the Board to make proposals, to be put out for consultation. The report posed a series of questions, designed to elicit views on the continuation of county associations, or otherwise, such bodies being the “offspring” of the present Districts.

The Board felt that, given the time left for the meeting, consideration of the report should be deferred, but that Members ought to submit comments to Secretary in advance of the next meeting, to facilitate discussion then.

In the meantime, Bob Moys advised of amendments to Appendix 1 of the report (list of Kent and Surrey clubs) by the addition of Blue Marlins of Elmbridge and Coulsdon S & SC to the Surrey list.

AGREED:

- 1 To defer consideration of the report to the next meeting.
- 2 To request Members to submit comments on the report to the Secretary by 22.06.04.

*All to send
comments
to RFP*

25 OTHER BUSINESS

A Sport England

Copies of [insert title – not presently to hand!] were made available for each member.

RFP
09.06.04