

Regional Management Board

Minutes of meeting held on Tuesday 15 January 2008, commencing at 19:00 at the Spectrum Leisure Centre, Guildford

Present:	Roger Prior (RGP)	Chairman
	John Davies (JD)	Board Member
	Dave Harman (DH)	Board Member
	Ray Hedger (RH)	Board Member
	Alan Lewis (AL)	Board Member
	Mike Lambert (ML)	Board Member
	Trevor Marshall (TM)	Board Member
	Roger Penfold (RFP)	Board Member

Also in attendance (non-voting):

Anne Adams-King (AA-K)	ASA Director of English Programmes
Frank Clewlow (FC)	Regional Diving Group Manager
Eli Karlicka-Cook (EK-C)	Regional Director
Joan Massie (JM)	Regional Office and Finance Administrator
Jenny Norvill (JN)	Regional Education Officer
Natalie Cunningham (NC)	Regional Development Officer

The Chairman welcomed Anne Adams-King and Frank Clewlow to the meeting.

1 Apologies

Gordon Dart (GD), Lis Hartley (LH), Janet Holdstock (ML), Shelley Robinson (SR) and Terry Ward (TW).

2 Regional Diving Sub-Group

The Board received the Report and update from the Diving Group Manager.

FC gave an overview of the progress made by the Diving Group and some discussion took place, which can be summarised as:

- The group worked with clubs to create a development plan for diving in the South East Region
- The group has concentrated on the task of obtaining more judges and bringing existing judges/officials up to higher standards. This has proved a difficult task as the amount of time needed to train and be trained is considerable for all those involved
- 2008 is proving to be a difficult year for Regional competitions due to the involvement of divers, coaches and judges in their preparation for the

Beijing Olympics and World Series events

- The lack of facilities and water time is having a negative impact on training opportunities and development of diving in the Region.

On behalf of the Board, the Chairman thanked FC and the members of the Diving Group for their dedication and commitment to driving the development of diving in the Region.

3 Director of English Programmes

The Director of English Programmes addressed the Board and discussed the following areas:

3.1 Role and responsibilities of the Board and Regional Director – Appendix 1 (for RMB only)

The Board was asked to consider its main role, responsibilities and whether it had the right skill set amongst the members. A long and engaging discussion took place.

3.2 Regional Swim21 target for 2009 – Appendix 2 (for RMB only)

The Board expressed its concerns with the Swim21 process, which is arduous and time consuming. The Region has highlighted to AA-K that it would not be able to achieve the target of 114 set for March 2009. While the Board believes that Swim21 is based on sound principles, it feels that, as a product, it needs to be improved and made more attractive in terms of benefits to clubs.

3.3 New Education System

This item was not discussed with AA-K. The proposed action is for the Region to set up a working group to discuss the paper and to propose ways forward.

Action: EK-C/JN

4 Minutes of the meeting held on Thursday 13 December 2007

The following correction was agreed:

Item 2 – change the date in the heading to 14 November 2007.

Action: JM

5 Matters Arising

None.

Matters Arising Table

None.

6 Regional Handbook

The Board was to be asked to approve the final draft of the Regional Handbook.

RGP explained his difficulties in collating information for the draft Regional Handbook prior to the meeting. If possible printed draft copies would be sent out at the end of the following week.

Action: RGP

7 Constitutional rule change in regards to the nomination of ASA Vice President for the SER

The Board was to be asked to discuss the proposed rule change to the Regional Constitution.

It was proposed that this item was to be moved forward to the next meeting due to the time taken to discuss item 3.

Action: RGP

8 Presidential Chain

The Board was asked to decide on the supplier for the Presidential Chain.

There has been no progress with the purchase of a more elaborate Presidential Chain since the last RMB meeting due to lack of contact with an alternative supplier. The Board **agreed** to use Toye, Kenning & Spencer and purchase the chain chosen at the previous RMB meeting.

Action: RGP

9 Correspondence

The Board was asked to note the correspondence received since the last RMB meeting.

The Board was informed that EK-C and JN were working on the application for European Social Fund funding to commence in September 2008.

10 ASA Board Minutes

To consider minutes from the ASA Board meeting held on 30 November 2007.

As minutes were not available it was **agreed** that the minutes will be circulated by email to Board members once published on the website.

Action: JM

11 AOB

The Board was informed that Janet Holdstock had been awarded the Mary Black Award (*awarded annually by the ASA Synchronised Swimming Committee to any person who is a member of an ASA affiliated club and who has given outstanding service to English Synchronised Swimming*) and expressed its congratulations.

12 Date of Next Meeting

Wednesday, 13 February 2008 at the Spectrum Leisure Centre (*Conference Room*) commencing at 19.00.