

ASA South East Region

Regional Management Board

A meeting of the Regional Management Board will be held on Thursday 13 December, commencing at 19.00 at the Spectrum Leisure Centre, Guildford

A G E N D A

1	Apologies <i>To receive any apologies from members unable to attend the meeting</i>	RGP
2	Minutes of meeting held on Wednesday 14 November 2007 <i>To agree accuracy of minutes from the previous meeting</i>	RGP Enclosed
3	Matter Arising <i>To consider any matters arising from the minutes not covered in the agenda and confirm actions</i>	RGP Enclosed
ITEMS FOR DECISION		
4	Regional Handbook <i>To consider the final draft of the Regional Handbook</i>	RGP To Follow
5	ACM & Gala Awards and Dinner/Dance 2008 <i>To consider the date and venue of the above in light of non availability of the Grange Hotel on Saturday 06 September 2008</i>	RGP Enclosed
6	Format of ACM/Training Day 2008 <i>To consider the format of the above and, if it is decided to incorporate a training day, to ask the Development Group to consider suitable content</i>	EK-C Enclosed
7	Visit of Director of English Programmes, January 2008 <i>To decide on any specific matters the Board would like to raise/discuss with Anne Adams-King at the RMB meeting (advance notice to the RD would be helpful)</i>	EK-C
ITEMS FOR DISCUSSION / INFORMATION		
8	Procedures for nomination of ASA Vice President from the SER <i>To consider possible procedures in preparation for a formal proposal to the January 2008 RMB meeting for the appropriate amendment to the Region's Constitution to be presented to the 2008 ACM</i>	RGP Enclosed
9	Website Progress Report <i>To receive an update on the meeting with the Webmaster on 26 November 2007</i>	RGP/EK-C Enclosed
10	Presidential Chain <i>To consider:</i> <ol style="list-style-type: none"><i>Whether a more elaborate chain should be purchased</i><i>Possible patterns and costs</i>	RGP
11	Regional Audit <i>To receive a verbal update on the above, held on 04/05 December 2007</i>	EK-C
12	ASA Board Minutes <i>To consider minutes from the meeting held on 30 November 2007 (if available)</i>	RH
13	Affiliations and Resignations <ol style="list-style-type: none"><i>To inform the Board of the affiliation of 2 new clubs, Bucks Disability SC and Oratory School Woodcote SC</i><i>To inform the Board of the name change from British Armed Forces to Combined Services SC</i>	EK-C
14	Correspondence <i>To note correspondence received since the last RMB meeting</i>	EK-C Enclosed
15	AOB <i>24 hours notice required</i>	RGP
16	Date of Next Meeting <i>Tuesday 15 January 2008 at the Spectrum Leisure Centre commencing at 19.00</i>	RGP